

# Brentwood Elementary PAC

Meeting Minutes  
January 26<sup>th</sup> 2016

## Opening

The meeting of the Brentwood Elementary PAC was called to order at 7pm on January 26<sup>th</sup> 2016 in the Brentwood Elementary School Multi Purpose Room (MPR) by Michelle Martin.

## Present

Michelle Martin – PAC President	Eva Jaycox
Kelly Hoffman – Past President	Gary Moss
Amanda Beck – Recording Secretary	
Julie Ethier – Correspondence Secretary	<i>School/Administration Staff</i>
Zandra Paul – First Nations Rep	Shelley Hardcastle - Principal
	Leila Sinclair-Wise – Vice Principal

## Approval of Agenda

**Motion** to approve January agenda (KH, AB): **PASSED**

## Approval of Minutes of last meeting

**Motion** to approve November minutes (KH, AB): **PASSED**

## School Administration report

Shelley presented the School administration report – copy attached.

Swim Club has started - Thursdays at 3:15pm. Swim meet on March 9<sup>th</sup> at Commonwealth pool.

Basketball jamboree on March 4<sup>th</sup>.

Chris Wright (PISE) will be attending February PAC meeting.

There will be 2 extra Non-Instructional days in the current school year to accommodate teacher training for the new curriculum coming in September 2016 – it was proposed that there should be a presentation to the PAC (maybe multi school) sometime after 12th February (probably April). **Action:** SH

AB raised the issue of whether the Morning Action Club will run every day, even if the staff member is sick? Going forwards people may rely on the club for childcare before school and this may become an issue.

### Treasurers report

SR was absent so could not attend this meeting. Actions carried over to next meeting as follows:

A third party should be auditing our financial (in the bylaws). This should be done annually. **Action:** SR to arrange via a bookkeeping service or possibly a swap between COPACS.

Two people should be printing bank statements. Other suggestions include cheque presentations at the meeting for a clear picture of who is being paid etc. **Action:** SR to do this for next time.

Gaming fund spending should be addressed at a separate finance meeting? Especially important after the large donation. **Action:** MM/SH to sort.

### Correspondence Secretary's report

No report.

### Volunteer/Class Rep report

No report.

### PAC Events/Discussion

Michelle going to start making videos to summarise meetings.

Parent social planned for April, same format as previously.

Earthquake water discussion to take place by email – should we get bottles/packages or large containers of water. **Action:** MM to email. COPACS may have a resource to source purchasing in bulk for multiple schools. **Action:** KH to follow up.

School dance – Gary Moss attended the meeting to discuss – possibly holding Thursday March 3<sup>rd</sup>? 5:30-7:30pm? Doors at 5pm for pizza?

S.A.F.E. Kids opportunity. KH put forward possible date of Feb 18<sup>th</sup>. **Action:** KH to follow up.

KH also said about a Sooke parents' (SPEAC) event (sex, drugs & social media) on February 10th and a free childhood anxiety workshop at Bayside on February 17<sup>th</sup> (currently full). One at UVic on Feb 10th but this one is \$55.

UVSS holding a rally for education being a basic right and protesting the costs on February 3<sup>rd</sup> at Centennial park at 11am – at the Legislature at 11:30am.

Could MM/SR check to see if the BCC PAC fees have been paid?

VIPC conference spots are full – 5 attendees from Brentwood.

Fun lunch Reflex Math donations \$155 this month (January).

## New Business

MM proposed a fundraising meeting in June.

Talent show being proposed by Jeni-Lynn and she has asked if parent volunteers would be willing to help out? Gary Moss offered his expertise as sound engineer. **Action:** SH to follow up and report at the next meeting on any progress.

EJ spoke about truck traffic by Stelly's school (Stelly's Cross Road). There is a business running on the Tsartlip reserve and is operating lots of large trucks outside the school. This is a safety concern for the students using the roadway. Discussion took place regarding a way forward. It was suggested to be raised at COPACS. Next meeting February 4<sup>th</sup>.

## Adjournment

Meeting was adjourned at 8:30pm by Michelle Martin. The next general meeting will be at 7pm on February 23<sup>rd</sup>, 2016, in the Multi Purpose Room (MPR).

Minutes submitted by: Amanda Beck

Approved by: Michelle Martin

## January 2016 PAC Meetings Principal's Report

- Mindset Video to share
- Curriculum Implementation Day – Feb 12 and April 11
  - Elementary teachers all gathering at Mary Winspear
  - Teacher Committee is planning the day for all teachers
  - willing to do a presentation on the new curriculum if PAC interested (or perhaps two or three schools together?)
- Gary Moss leading a School Dance for students – keeping this low key – Feb 11 – 12:30  
Primary, 1:45 Intermediate
- Morning Action Club is a great hit! Great way for some students to let off some steam prior to the school day
- Boys and Girls Club continue to support programs for students at Brentwood – Adventure Club has started and runs weekly for teacher selected students.
- Grade 4 Students currently working through the FSA process. Part of this includes a Ministry Satisfaction Survey for Grade 4 Students as well as staff and Grade 4 parents. Parent Surveys will be distributed to Grade 4 parents later this week with directions and access codes. In addition to this the Grade 4's and 5's participate in a District Wide survey called “Tell Them From Me” and focuses on gathering information from grades 4 – 12 on student engagement.
- Grade 5 Transition Time-line - some dates to note

Apr 11 -15	Elementary admin/teachers collect Grade 5 class placement input from their Parents
Apr 20	Grade 8 Band spends day visiting feeder schools - band will arrive 15 mins. Before for set up  1:40 - 2:10 - Brentwood Bay Band 6 forms distributed
Apr 28	Mrs. MacDonald along with former students, visit Brentwood grade 5's at 9:00 - 10 am
May 3	Brentwood grade 5's visit BSMS, 9:45-12:00 small lunch provided; Walk to and from
May 25	Grade 5 Parent Night, 7:00-8:00 pm in MPR