

Brentwood Elementary PAC

Meeting Minutes
February 28th 2017

Opening

The meeting of the Brentwood Elementary PAC was called to order at 7.20pm on February 28th 2017 in the Brentwood Elementary School MPR by Michelle Martin.

Present

Michelle Martin – PAC President
Amanda Beck – Recording Secretary
Shannon Rennie – Treasurer
Kelly Hoffman – COPACS Rep
Charlene Rozon
Riki Peacock
Michelle Cooper
Christine Norman
Bonnie Doyle

School/Administration Staff

Shelley Hardcastle – Principal
Dale Jarvis – Vice Principal

Apologies

Julie Ethier – Correspondence Secretary
Emma Shearing – PAC Vice President

Speakers

Ron Broda – Stelly's Theatre Project
Lindsay Taylor – CRD

Approval of Agenda

Motion to approve meeting agenda (SR, KH): **PASSED**

Approval of Minutes of last meeting

Motion to approve November minutes (SR, MC): **PASSED**

Stelly's Theatre Project

Ron Broda explained the idea to convert the MPR at Stelly's into a Community Arts Theatre. District Council has approved the project. They are trying to drum up support and sponsorship from within the community. Expected cost is \$20-25 million. 450 seat, sprung dance floor, cabled ceilings etc., separate rehearsal space etc. For more info see www.theatrestellys.com and the attached powerpoint presentation.

Safe Routes to School Program

Lindsay spoke about how the program is moving forwards. Recently undertook a neighbourhood walkabout. See the attached presentation for more information.

Also, there is a focus group of 8 girls meeting for Way2Go – empowering girls. DJ spoke briefly about this.

School Administration report

Shelley presented the School administration report – copy attached.

Treasurer's report

The bank account balances are as follows:

General: \$17,849- net profit of \$5,000 so far this year. Parent social made \$1,800.
Format may run in a different format next year in the Brentwood Community Hall with the Prairie In offering to run the food & bar.

Gaming: \$19,431.

Shelley said that she has been asked for B-Kind t-shirts. PAC to discuss doing a run - might be able to use the gaming fund? **Action:** MM/SR to investigate.

COPACS report

Class size & composition ruling will mean more funding for teaching/support staff between now and June. KH discussed budget pressures in the district – they need to find approx. 1.2 million in the budget. This is still being discussed.

Lots of conversations about emergency preparedness. The district is working on its own guidelines. There is some graffiti on our bin in the school grounds. MM/KH to arrange repair/covering.

Correspondence Secretary's report

No report.

Fundraising report

MH is not moving forwards with Movie Night for this year.

We may or may not do coupon books this year.

Fun lunch continues to bring in good money.

Pam still researching Paint Night – may slip into next year now.

Charming Charlie fundraising evening booked for Thursday April 6th 6-8pm. AB organizing.

KH proposed a doughnut/coffee drive through idea. KH to investigate further.

Volunteer/Class Rep report

Lindsay from the CRD talked about the Active & Safe Routes to School Program - a 15- New members at Large (CR & BD). Potential new Treasurer. Correspondence Secretary's role will disappear (mostly just emails now). Fun Lunch processing and website person still needed. Most roles apart from PAC president are now filled.

PAC Events/Discussion

Forgotten Lunch program – teachers have taken it over now. The PAC is still funding along with WSanec school board.

BD asked about parents donating a fun lunch for another student in their class. PAC has always stayed away from this as we can never know if the parent has specifically not ordered lunch for their child etc. MM suggested that it should be discussed with the teachers by the incoming fun lunch coordinator next year.

Next year, meeting may go to every 2 or 3 months, with in between discussion on Facebook and email.

Adjournment

Meeting was adjourned at 8:32pm by Michelle Martin. The next general meeting will be at 7pm on April 25th, 2017, in the Multi Purpose Room (MPR).

Minutes submitted by: Amanda Beck

Approved by: Michelle Martin

PAC- Meeting - Feb 28, 2017 - Principal Report

Curriculum Implementation Day - Teachers had a very productive day. The morning was spent looking

- at some digital resources to support Inquiry Learning and Critical Thinking
- explored a variety of Apps and how they might apply to the Classroom
- afternoon with Trevor MacKenzie - Author of Book Club Book that many staff are studying called, "Dive into Inquiry"

Be Kind Assembly - to acknowledge Diversity/Pink Shirt Day - there have been several requests for

B-Kind shirts - if there were a couple parents to help we could do another order this year? Order Form etc. is already made - would just need to confirm prices as they may need adjusting from last order

Completed FSÁs with Grade 4 Students

Report Cards home on or before March 15

Early Dismissal Tomorrow and Thursday to support Parent - Teacher communication about Student Learning

Several events coming up in the next few weeks:

- ⑩ Basketball Jamboree - Friday March 10 Pm
- ⑩ Maple Man - March 8 - looking for 2 parent volunteers to help serve Maple Taffy when Maple Man comes - Thank you PAC for sponsoring
- ⑩ Jump Rope for Heart Day on March 9 - recently had the Skipping Team called Synergy share at an assembly last week - Jumping day on March 9
- ⑩ Swim Meet - March 15 - volunteer lane judges needed from Brentwood - please see Mrs. Sinclair Wise if you are able to help

Thank you to Lisa Woodward for continuing to hand out the Bug Busting Ballots each month!



Lindsay Taylor
Brentwood Elementary
School Travel Planner

Active and Safe Routes to School program is delivered by:



On behalf of the Capital Regional District

*Active & Safe
Routes to School*



ASRTS program funded by:





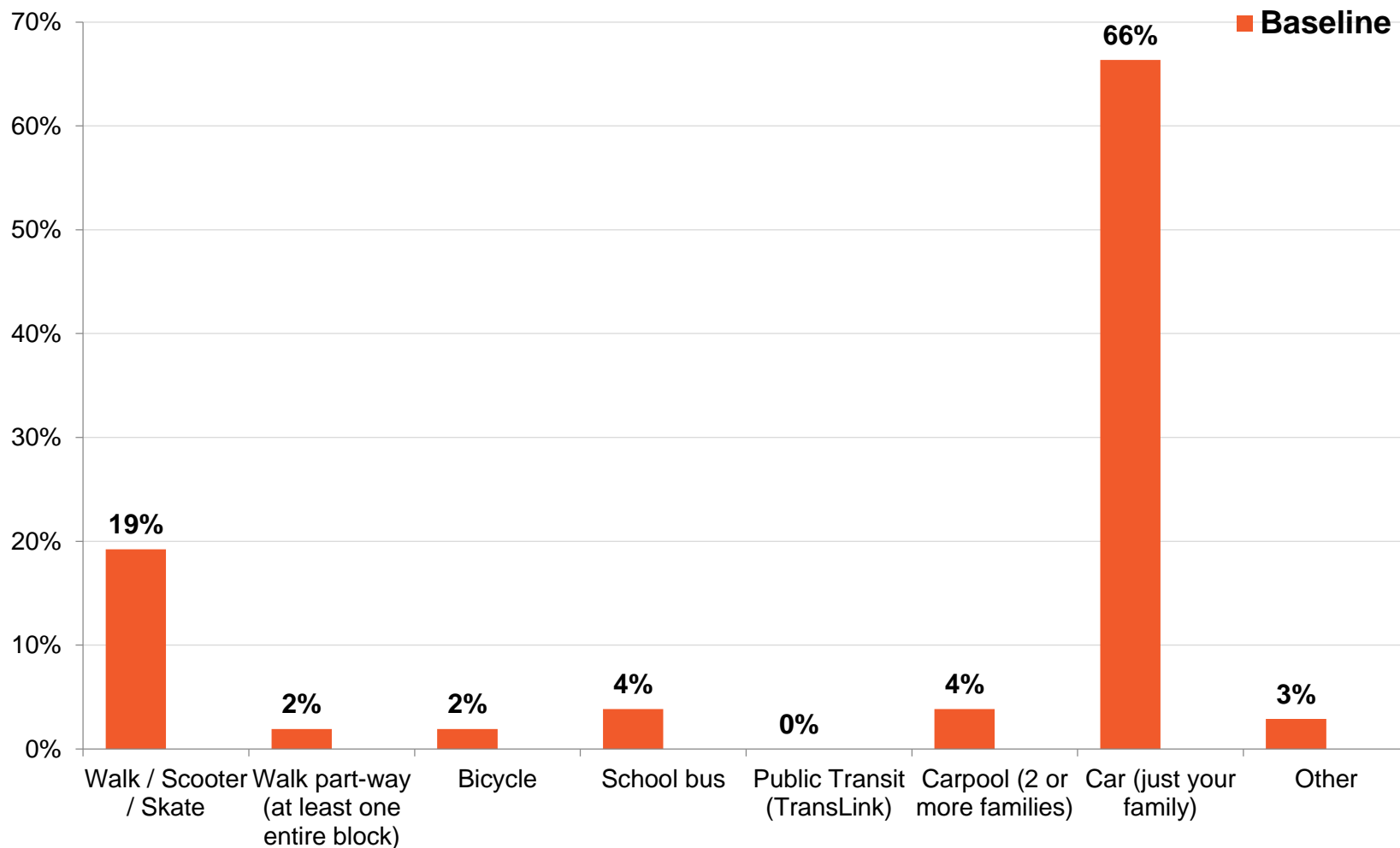
Summary of Baseline Survey

*Active & Safe
Routes to School*

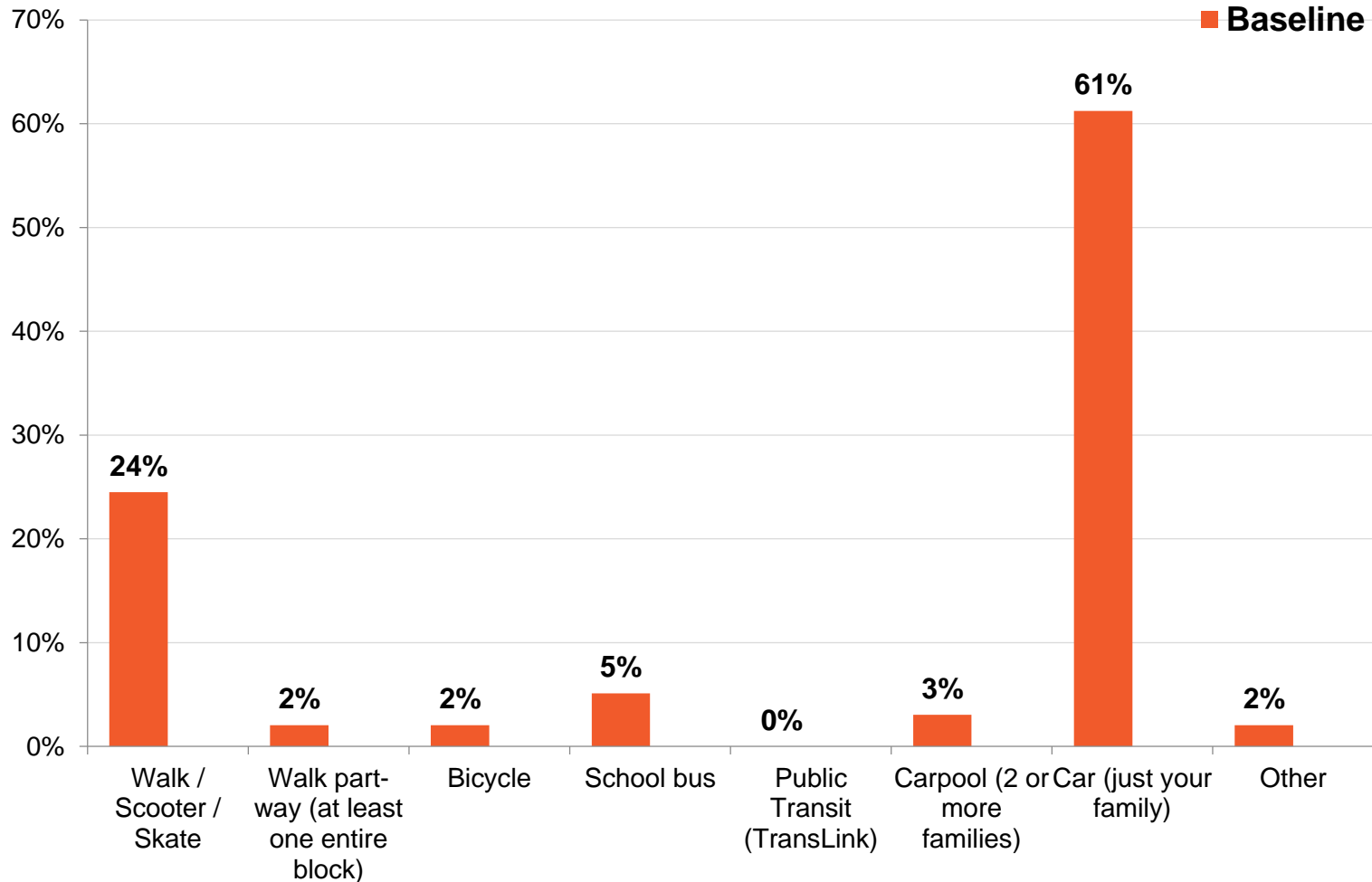
CRD



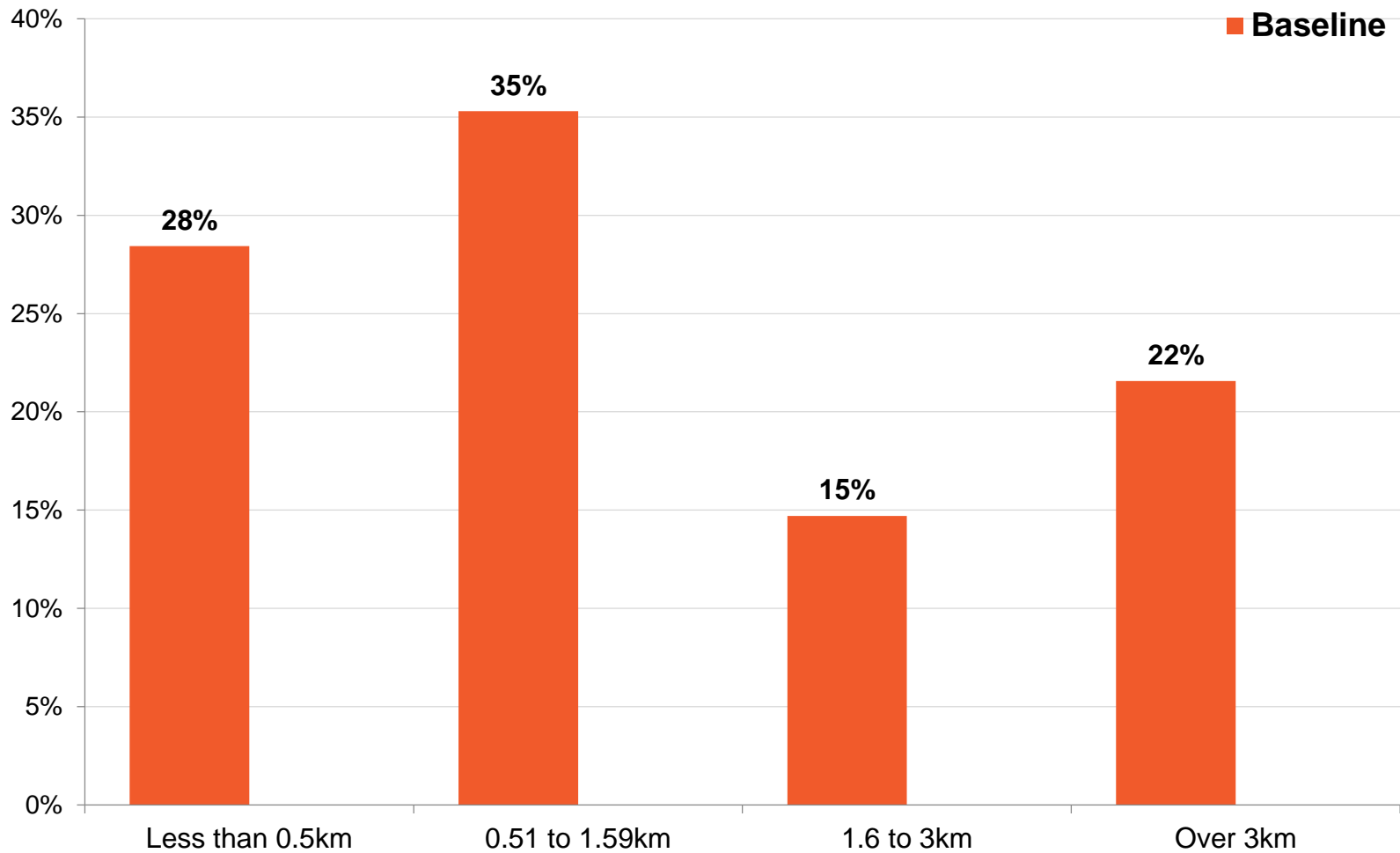
Main mode of travel to school



Main mode of travel from school

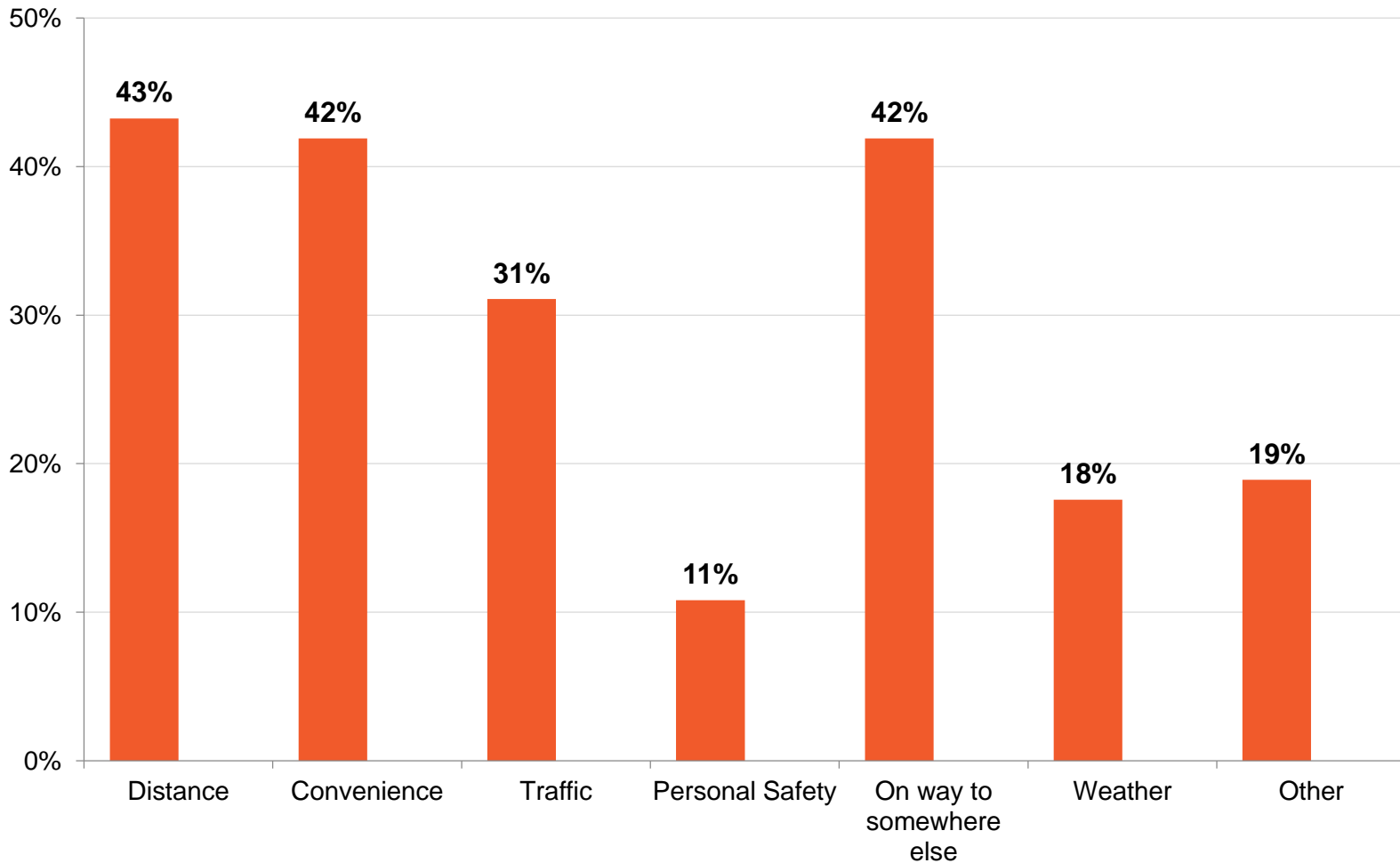


Distance to school

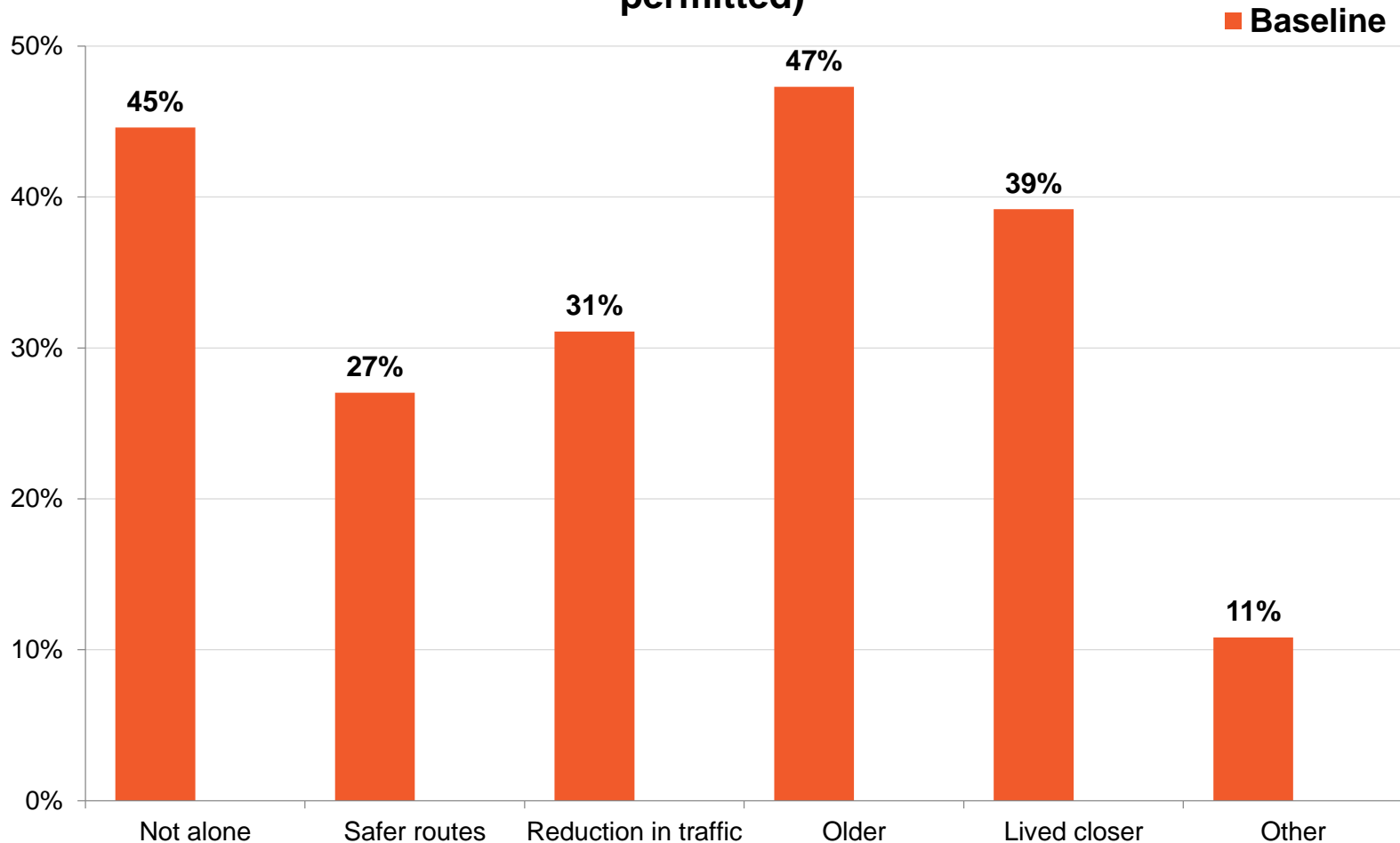


**If usually driving:
Reasons (multiple responses permitted)**

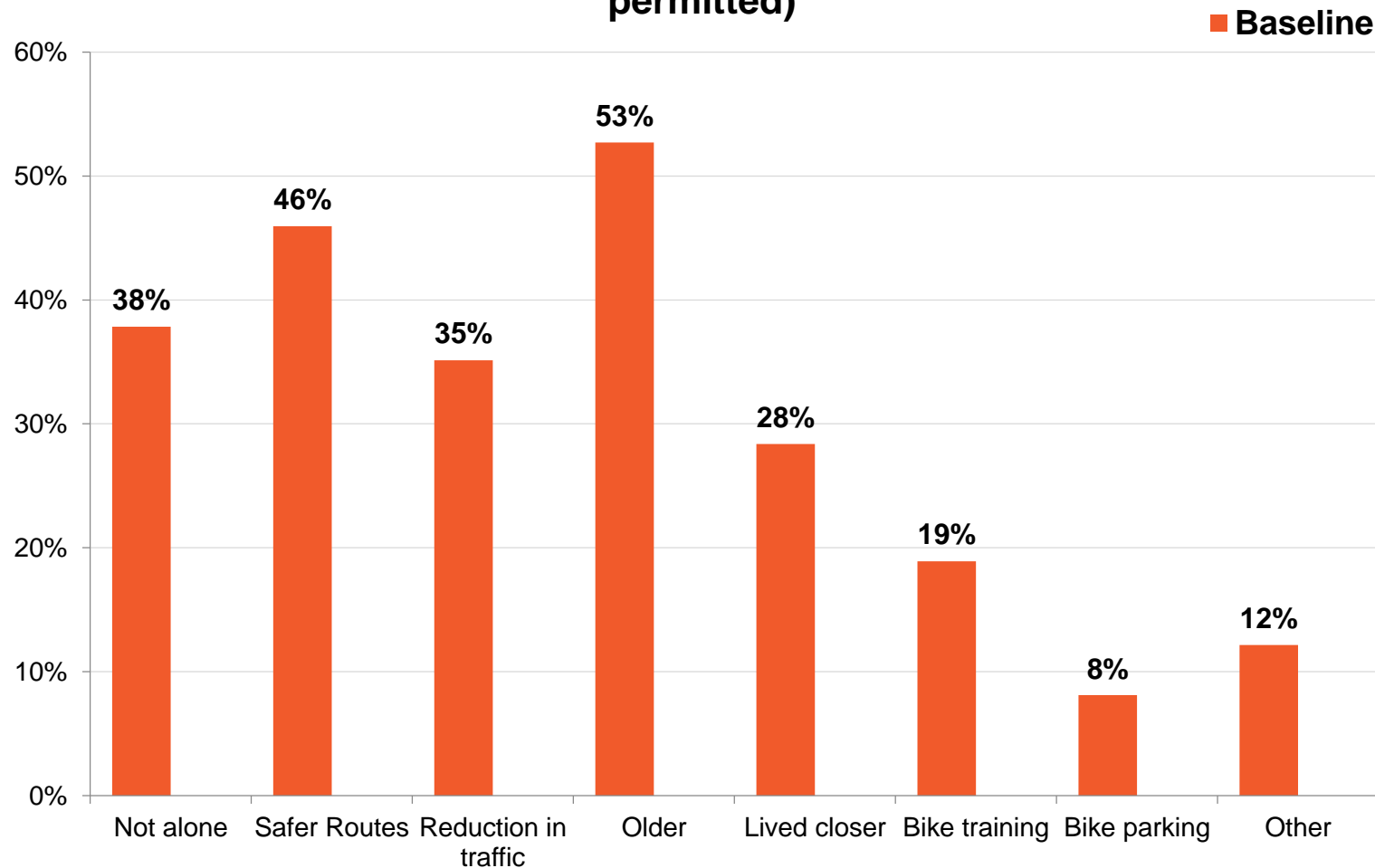
■ **Baseline**



**If usually driving:
I would allow my child(ren) to walk if... (multiple responses
permitted)**



**If usually driving:
I would allow my child(ren) to cycle if... (multiple responses
permitted)**





Qualitative Comments (Site Specific)



- **Significant concern with the lack of sidewalks and bike infrastructure on Wallace Rd**
 - Concern with cars speeding on Wallace
 - Specific concern with Marchant and Wallace intersection
- **Concern with the lack of sidewalks and bike infrastructure on West Saanich Rd.**
 - Concern with cars speeding on West Saanich



Qualitative Comments (General)



- Significant concern with lack of walking and cycling infrastructure on Wallace
- Significant concern with speed of vehicles in surrounding school area
- A number of families stated interest in cycling to school if safety is improved
- A number of families who do walk/bike to school stated they enjoy the journey to/from school



Summary of Neighbourhood Walkabout

*Active & Safe
Routes to School*

CRD



Wallace & West Saanich

- Busy intersection
- Visibility concerns – cars turning on to Wallace not looking for pedestrians
- No dedicated space for cyclists

Possible Solutions

- Visibility campaign with students & parents
- Central Saanich installing bike lanes on Wallace

Wallace & Rom Knott Park

- No dedicated space for pedestrians from trail to crosswalk
- Visibility concerns re: parking at community centre
- Confusion re: three traffic flows (grocery store/community centre/apartment complex)

Possible Solutions

- Central Saanich to look into installing posts to create dedicated space for pedestrians
- Central Saanich to look into angled parking
- Lindsay to connect with private property owner re: traffic flow



Wallace & Marchant

- No dedicated space for pedestrians
- Blind corner – cars inching out to see oncoming traffic
- Island between right hand turn lane and other lane not accessible for all users

Possible Solutions

- Central Saanich improving intersection – upgrading island and adding crosswalks
- Central Saanich installing gravel path on north west side of the intersection



Trail: Marchant → Knute Way → School

- Not well lit – uninviting space
- Muddy entrance from Knute Way to School

Possible Solutions

- Central Saanich to consider installing lighting on hydro poles at entrances of the path
- Central Saanich painting street to identify where cars cannot park
- Lindsay to implement school-wide art project to create inviting space
- School District to consider more formalized entrance to minimize mud



School Drop-off Zone

- Lots of congestion
- Students walking west on Wallace Dr. from West Saanich do not have a safe place to enter school grounds
- Confusion as to where parents should stop in drop-off loop

Possible Solutions

- Lindsay to implement 'Drive to 5' program at Central Saanich Library to alleviate congestion
- Lindsay to draft piece for school newsletter outlining changes to drop-off zone & promote 'Drive to 5'
- SD63 to consider creating a pedestrian path behind parking lot
- SD63 to consider painting lines in parking lot to show parents where to stop
- SD63 to consider painting pedestrian pathways to direct pedestrian traffic





Next Steps

- Action Planning (March 2017)
- Implementation (March-October 2017)

Questions?



Lindsay Taylor
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School Travel Planner