

# Brentwood Elementary PAC

Meeting Minutes  
February 27<sup>th</sup>, 2018

## Opening

The meeting of the Brentwood Elementary PAC was called to order at 7.01pm on February 27<sup>th</sup>, 2018 in the Brentwood Elementary School MPR by Emma Sharp.

## Present

Emma Sharp – PAC Co-President  
Christine Norman – Recording Secretary  
Michelle Cooper – Treasurer  
Charlene Rozon – Member At Large  
Bonnie Doyle – Member At Large  
Pam Carvalho

## School/Administration Staff

Shelley Hardcastle – Principal

## Approval of Agenda

**Motion** to approve meeting agenda (ES, PC): **PASSED**

## Approval of Minutes of last meeting

**Motion** to approve November minutes (BD, MC) **PASSED**

**Motion** to approve January minutes (BD, MC) **PASSED**

## School Administration report

Shelley presented the School administration report – copy attached.

## Treasurer's report

Michelle presented the Treasurers Report for February 2018 – Copy attached

Michelle presented the income statement for the period of September 1<sup>st</sup>, 2017 to February 26, 2018 – Copy attached

## COPACS Report

Niki absent from PAC meeting. No COPACS report

## Website (Fun Lunch)

The PAC discussed the current fun lunch ordering system and website design. The current system is complicated and not user friendly unless you are fluent in excel. Pam, Caitlyn and Michelle began looking into the updated lunch ordering system Munch-A-Lunch. It costs approximately \$300.00 per year but is much more user friendly and could be used for fun lunch, pop corn days, etc. It has many options for tracking money and orders and gives reminders for families. Other school PACS have been using it and have found great success. Amanda will continue assisting with the old system as the PAC transitions to the new system.

Emma motioned to approve the creation of a Munch-A-Lunch account for the PAC and to begin using the system. Christine seconded. All in favor. Motion passed.

## PAC Events/Discussion

The parent social was successful. 78 tickets sold. The profits brought in by the social were \$1374.00. The PAC discussed whether the cost of the music bingo was worth it. Several people felt the music bingo was not needed and people preferred to socialize and move around the venue versus sitting and playing music bingo. There was some discussion about hiring a dj and maybe opening an area for a small dance floor next year. The possibility of having a few people on a parent social committee next year with jobs such as donation collection assigned to one person to avoid confusion was also discussed. Parents social to be discussed further at a later date.

The PAC began discussions about the difference in moneys allocated to the teachers in the nice to have budget. It was brought to the attention of the PAC that the enrolling teachers receive more money than the non-enrolling teachers from the PAC. There was a discussion about how the non-enrolling teachers receive other funding to support their departments whereas the enrolling teachers do not receive the same budget. Some PAC members felt that the funding from the PAC should be equal to enrolling teachers and non-enrolling teachers. There was no agreement about whether the money allocated should change or remain the same. More research and discussion will take place at the next PAC meeting and leading up to the budget discussion for next year.

PAC members are asked to let Michelle or Emma know if they are unable to continue with the PAC for the 2018-2019 Executive. The AGM and 2018/2019 budget discussion will happen in May.

Pam brought up for discussion if the slide rental had been booked from Panorama Rec for Fun Day. Emma will check in with Michelle but Caitlyn should go ahead and book it.

## Adjournment

Meeting was adjourned at 8:06pm by Emma Sharp. The next meeting will be at 7pm on April 24<sup>th</sup>, 2018 in the Multi Purpose Room (MPR).

Minutes submitted by: Christine Norman

Approved by: Emma Sharp

## PAC- Meeting - Feb 27, 2018- Principal Report

- Parent Education Evening: Raising Digitally Responsible Youth. This is an opportunity brought to us through the Ministry of Education, and is part of the work that we do together with Safer Schools. This free presentation will be done by the same presenter that will be working with staff earlier in the day. Topics will cover social media, current research, and tricks and tools towards responsible use of technology. Although a free presentation, we are asking people to register so that we have a sense of numbers (link is on the poster).

### Raising Digitally Responsible Youth

Date: Thursday, March 1, 2018

Time: 7:00-9:00

Location: Stelly's Secondary School

- Be Kind Assembly - to acknowledge Diversity/Pink Shirt Day
- Report Cards home on or before March 15
- Early Dismissal – 1:40 - March 7 and March 8 – purpose is to support Parent - Teacher communication about Student Learning
- March 5 – Non – instructional day
- Spring Break – March 19 – April 2 (School resumes April 3, 2018)

Upcoming events:

- Basketball Jamboree - Friday March 9 Pm
- Swim Meet - March 14 – 10 am – 1pm

Thank you to Lisa Woodward for continuing to hand out the Bug Busting Ballots each month

