

Brentwood Elementary PAC

Meeting Minutes
October 24th, 2017

Opening

The meeting of the Brentwood Elementary PAC was called to order at 7.00pm on October 24th, 2017 in the Brentwood Elementary School MPR by Emma Sharp.

Present

Emma Sharp – PAC Co-President

Christine Norman – Recording Secretary

Michelle Cooper – Treasurer

Niki McIlveen-COPACS Rep

Bonnie Doyle – Member At Large

Kelly Hoffmann

Pam Carvalho

Caitlyn Addlestone

School/Administration Staff

Sara Jolivet – Vice Principal

Approval of Agenda

Motion to approve meeting agenda (SB, NM): **PASSED**

Approval of Minutes of last meeting

Approval of September minutes deferred until November meeting.

Approval of First Nations Representative

Motion to approve Sara Beaman as First Nations Representative for the PAC Executive (ES, BD) All in favor **PASSED**

School Administration report

Sara presented the School administration report – copy attached.

Treasurer's report

Michelle presented the Treasurers Report for October 2017 – Copy attached

Michelle presented the income statement for the period of September 1st, 2017 to October 20th, 2017 – Copy attached

Michelle motioned to approve the payment of \$3780 for the field trip reimbursement from the gaming funds account. (SB, NM) **PASSED**

Michelle motioned to approve the payment of \$2963.52 for the B-Kinds t-shirts from the gaming funds account. (EM,CN) **Passed**

COPACS report

Niki – Superintendent Dave Eberwein attended the last COPACS meeting. The discussion was very informative and he discussed many topics such as district growth and class enhancement. Dave seems very supportive of the children and their needs. If the PAC would like he would be happy to attend a PAC meeting for a discussion. Niki has contact information for his assistant.

The COPACS Co-Presidents will be attending the Fall Summit

Thursday November 2nd at 7pm the monthly COPACS meeting will be held at the DRC. The school districts secretary-treasurer Jason Reid will be speaking about the districts budgeting process.

COPACS would like to encourage all parents to come out to the Policy 1100 COPACS meeting on Thursday November 9th from 7pm-9pm. Each school that fills six seats will be provided a gift certificate for the PAC for a local business. The meeting will be held at Bayside Middle School.

Drive to 5

Michelle has received the tool kit for the Drive to 5 and is in the process of reviewing it. Michelle feels there is a lot of support for morning drop off at the library but needs to look into options for the Knute Way drop off. Michelle would also like to look into what the needs are for after school walking. A short pilot program may be good to begin with to see how the program is received and operated. Michelle will continue to look into the program further.

Fundraising report

The PAC is still waiting to receive the \$528.89 from Monks office. There has been difficulty getting in touch with the Customer Service Representative. Bonnie will try to get in touch will someone else if we do not receive the funds soon.

The school Halloween Dance is being held Friday October 27th, 2017 5:30pm to 7:30pm. Donations will be accepting at the door and there will be a \$1.00 concession and \$1.00 raffle tickets. Pam, Amanda and Christine will contribute baking for the raffle tickets. Michelle will organize a float for the evening. Michelle and Ricki will help at the door and concession.

PAC Events/Discussion

B-Kind t-shirts have been handed out to the children. Some of the grade 2's and 3's sang the Brentwood Song for the rest of the school wearing the new shirts. Thank you to Lindsay Tushe for all the hard work measuring, ordering and handing out the t-shirts.

Santa Claus is coming to school. During the last day of school Santa Claus will be visiting each of the classrooms. Previous years Santa Claus has handed out oranges to the children. The cost involved will be looked at. Caitlyn and Pam will help organize the oranges for the day and assist will Santa Claus.

PAC discussed small business doing fundraisers on behalf of the PAC. PAC will continue to decline outside fundraising efforts as written in the constitution. The PAC does not support or endorse certain products, companies or individuals.

PAC discussed artist in residence. The music teacher may be able to put on a dance extravaganza with the students. The time commitment, budget and costs will be looked into further. Emma was also looking into author workshops and a creative writing program. The program has various authors that come into the school and work with the children. This program would take place after spring break. Emma will research further.

New Business

The PAC Facebook page received an email regarding a business that brings miniature horses to the school to show children how the miniature horses are used for different therapies. The PAC will look into more information about the program and if it is beneficial for the school once we hear back from them.

The PAC was asked if the Grade 5 students would be selling the Poinsettias again this year. Kelly will check in to see if this is going ahead.

The grade 4 and 5 students have completed the I Ride Program. Caitlyn and Bonnie will look into getting quotes for different bike programs for the K-3's.

Adjournment

Meeting was adjourned at 8:02pm by Emma Sharp. The next meeting will be at 7pm on November 28th,2017 in the Multi Purpose Room (MPR).

Minutes submitted by: Christine Norman

Approved by: Michelle Martin