

Brentwood Elementary PAC

Meeting Minutes
October 30th, 2018

Opening

The meeting of the Brentwood Elementary PAC was called to order at 7.00pm on October 30th, 2018 in the Brentwood Elementary School MPR by Emma Sharp. Welcome to everyone.

Present

Emma Sharp – President	Jeanie Tate
Christine Norman – Recording Secretary	Jennifer Hodgkinson
Michelle Cooper – Treasurer	Riki Peacock
Heather Wood – Member At Large	Julie Madsen
Bonnie Doyle – Vice President	Chris Wignall
Pam Carvalho – Member At Large	Lisa Martin
Caitlyn Addlestone- Member At Large	
Niki McIlveen – COPAC Rep	

School/Administration Staff

Shirley Elm– Principal	Sara Jolivet – Vice Principal
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Approval of Agenda

Motion to approve meeting agenda – Emma
2nd – Niki and Riki

PASSED

Approval of Minutes of last meeting

Motion to approve AGM minutes – Emma
2nd – Pam and Michelle

PASSED

School Administration report

Shirley

- a) Welcome and introduction of Curtis Henry. Curtis is the artist in the residence that has been proposed for the upcoming school year. If approved Curtis will be working with all the children in the school on various smaller projects such as cedar paddle carving and story telling. Curtis would also be carving a decorative canoe for the school possibly to

be displayed in front foyer. The school will need to find a secure placement once completed. He has worked with Kelset, Bayside and many other schools on similar projects. Curtis would alternate monthly between the primary and intermediate classes. Shirley presented a schedule for November and an updated budget.

COPAC Report

Niki

- a) Nothing to report on COPACS

Treasurer Report

- a) General Account Update: Michelle reviewed and discussed overall general account information and balance.
- b) Gaming Account Update: Michelle discussed and reviewed gaming account information and balance. In addition a Gaming Account Summary is supposed to be completed at the end of each year. The Gaming Account Summary had not been completed for the 2015/2016 and 2016/2017 years. Michelle completed these summaries to the best of her abilities with the information available and they have been submitted.
- c) Approval of the 2018-2019 revised budget held until after voting for pinnies, artist in residence and family t-shirts. Budget changes are highlighted on proposed new budget.

Topics for Discussion/Updates

- a) Halloween Dance (Emma) – The Halloween Dance was a great success. Thank you to all the volunteers. Profits for the school dance were \$1120.12
- b) Meeting with MLA (Bonnie) – Bonnie attended a meeting with the MLA Adam Olsen with PAC representatives from almost all the schools in his riding. There were discussions on what issues are needing attention and are important for the schools, children, parents, families etc. Adam Olsen is intending to pass the information along to Rob Flemming. This meeting was the beginning of these types of discussions. The PAC would like to keep conversations and dialogue open with representatives such as Adam Olsen and Niall Patel (crossing guard funding) in order to keep our school and its needs on the forefront. The PAC will continue to reach out and follow up. Emma is intending to attend a council meeting in the spring to present the need to have more funding for crossing guards.
- c) Christmas Fundraiser for Hampers (Emma) – The Giving Tree was very successful last year and the PAC will be proceeding with a similar effort. The theme will be something along the lines of A Starry Winter Night. Children and families will be asked to bring in a twoonie or other monetary donation and will get to place a star on the bulletin board.

Money will go towards purchasing grocery only gift cards. Local families in need within the school will receive these gifts.

- d) Vote for Pinnies (Emma) – Emma put forward motion to spend approximately \$2500.00 to purchase new pinnies for the school. Bonnie seconded motion. All in favour. Motion passed with no opposition.
- e) Vote for Artist in Residence (Emma) – Emma put forward motion to approve \$2000 from gaming towards Curtis Henry coming to the school for Artist In Residence. Niki seconded. All in favour. Motion passed with no opposition. Proposal approved as presented. Additional money to be voted on at future meeting.
- f) Vote for Family T-Shirts (Emma) – Emma put forward motion to spend \$2377.76 on purchasing Eagle family t-shirts for the school. Bonnies seconded. All in favour. Motion passed with no opposition.
- g) Spirit Wear (Bonnie): The PAC will be sending out ordering information regarding school spirit wear soon. Orders will be placed online and will be delivered to the school. There will be a couple week window for ordering and orders should arrive before Christmas.

New Business

- a) Emma began discussions regarding the PAC holding a blanket ceremony in the New Year. Possibly in February. Emma feels it would be a very valuable experience and would like to open further group discussions.
- b) Vote on revised 2018/2019 budget (Emma) – Emma put forward motion to approve revised budget for the 2018/2019 school year. Bonnie seconded. All in favour. Motion passed with no opposition.

Meeting was adjourned at 8:17pm by Emma Sharp. The next meeting will be at 7pm on October 29th, 2018 in the Multi Purpose Room (MPR).

Minutes submitted by: Christine Norman

Approved by: Emma Sharp