

Brentwood Elementary PAC

Meeting Minutes
January 28th, 2020

Opening

The meeting of the Brentwood Elementary PAC was called to order at 7:04pm on January 28th, 2020 by Bonnie Doyle. Welcome to everyone.

The Brentwood PAC would like to begin by acknowledging that we are fortunate to be having our meetings on the traditional territory of the WSANEC peoples. We are grateful to have the opportunity to meet, live, work and learn in this territory.

Present

Bonnie Doyle – President
Christine Norman – Recording Secretary
Michelle Cooper – Treasurer
Niki McIlveen- COPAC Rep
Heather Wood – Member at Large

Sara Salemink - Principle

Approval of Agenda

Motion to approve agenda - Bonnie
2nd – Michelle and Heather

PASSED

Approval of Minutes of last meeting

Motion to approve November minutes– Bonnie
2nd – Christine and Heather

PASSED

School Administration report

Sara/Helena

- a) A Corona Virus update has been added to the school website as well as the district website to address parents questions and concerns.
- b) There will be a school team for the TC10k race on April 26th, 2020. Students, teachers and families can register and receive the school team discount. Registration must be complete by Friday January 31st, 2020 to have the school name and logo on the t-shirt.

- c) Central Sannich Municipality is having a Town Hall Meeting to discuss active transportation in the area. The open house is on February 8th, 2020 11am to 2pm at the Central Saanich Library.
- d) COPACS is hosting the Policy 1100 meeting on February 6th, 2020 from 7pm to 8:30pm at Bayside Middle School. The topic this year is Indigenous Education.
- e) Eagle Convocations have begun again. The children missed having them with the start and stop and start again with school. During the January Eagle Convocation the children participated in the snowman decorating for the winter concert. Thank you again to the PAC for the extra t-shirts for new children starting at the school. It has helped make children feel a sense of belonging and joy to be given the shirt when starting the school.
- f) The Winter Concert was very good. The evening concert is not a viable option moving forward due to number of people as well as school safety and support especially for children who require extra support. School staff are hoping the PAC will support a different option other than music/singing with the Artist in Residence.
- g) Clay Club will be starting soon. The Grades 4's and 5's will be first and then the Grade 2's and 3's and then the Grade 1's.
- h) Staff have been discussing this years school goal in relation to writing. The school and staff have received very good feedback and information from the term reports and FSA's. The feedback was overall very positive. It has been identified that the Grade 3's need more focused support in regards to writing proficiency. This topic will be discussed further during February's staff meeting. Perhaps doing a school wide writing project.
- i) Student satisfaction survey's will be coming up for the Grade 4's and 5's soon.
- j) Basketball is has begun. Luke Lampert is the volunteer parent for the team as well as a few teachers. The Jamboree will be at the end of March.

COPAC Report

Niki

- a) PAC President Mixer happening Friday January 31st, 2020 at Sassy's. Bonnie and Pam attending.
- b) The Vancouver Island Parents Conference is happening on February 29th at Belmont Secondary. COPACS does have some funds to cover registration if requested.
- c) Policy 1100 Parent Education evening is on Thursday February 6th, 2020 from 7pm to 8:30pm at Bayside School.
- d) Vaping Awareness workshop being held at Bayside Middle School on Thursday February 20th, 2020 from 7pm to 8:30pm.
- e) A mindfulness workshop with Mark Sherman will be coming up in February. Date to be announced

Indigenous Representative Report

Sara

No report this month

Treasurer Report

Michelle

- a) General Account Update: Michelle reviewed and discussed overall general account information and balance and provided updated income statement. The general account has a current balance of \$18,804 and the gaming account has a current balance of \$8424 (field trip fund cheque has not been cashed yet).
- b) Due to changes with the bank our bank accounts will no longer be generating interest.
- c) The profit from the Poinsettia fundraiser was \$1041.
- d) The Gaming License for the PAC social has been applied for.
- e) The Pay Pal Account was asking to verify information to update account. Michelle was able to sort out the information and figure out the process to eliminate the name on it. The process will be included in the treasurer manual.

Topics for Discussion/Updates

- a) Funlunch.net – There is an option for parents to pay for the fun lunches later with cash and cheque. A handful of parents have not paid for past lunches. Caitlyn will give the information about who to Sara to discuss how to proceed.
- b) Community Social – As of tonight there have been 60 tickets sold. Brewskys has changed the sign on the front. We will save a few tickets to keep at the front door. Door prizes, raffle and silent auction will be done by 9pm. Music Bingo runs from 9pm to 11pm. PAC members will arrive at 5pm to set up. Caitlyn and Heather will hand front door and food and drink tickets, Christine will hand out door prize tickets, Michelle will handle door prize tickets and Bonnie and Pam will make announcements.
- c) Family Game Night – Family Game Night will be happening Thursday April 2nd, 2020. The Internet Board Game will come around 5pm to set up. The Game Night will run from 5:30pm to 7:30pm. PAC may ask families to donate baked goods for a bake school. Bake sale donations and raffle ticket sales will go towards the Grade 4/5 camp.
- d) Teacher Appreciation lunch on May 7th, 2020. It will start a bit earlier at 10:45am and run a bit longer to make sure everyone gets lunch. There are 54 staff members. Bonnie will be contacting Stelly's to discuss menu.
- e) The Carol Burns Scholarship will be given out this year. Bonnie will get contact information and check dates. PAC should have representative present if possible.
- f) Artist in Residence – PAC will be starting to think about and organize the Artist in Residence for the 2020/2021 school year. One thought was Milton Randle who does hand drumming. It is a 2 day course done by grade and a performance for the school. PAC will look into cost and other possible options.

Meeting was adjourned at 8:30pm by Bonnie Doyle. The next meeting will be at 7:00pm on February 25th, 2020 in the Multi Purpose Room (MPR).

Minutes submitted by: Christine Norman

Approved by: Bonnie Doyle