

Brentwood Elementary PAC

Meeting Minutes
February 25th , 2020

Opening

The meeting of the Brentwood Elementary PAC was called to order at 7:01pm on February 25th , 2020 by Bonnie Doyle. Welcome to everyone.

The Brentwood PAC would like to begin by acknowledging that we are fortunate to be having our meetings on the traditional territory of the WSANEC peoples. We are grateful to have the opportunity to meet, live, work and learn in this territory.

Present

Bonnie Doyle – President
Christine Norman – Recording Secretary
Michelle Cooper – Treasurer
Niki McIlveen- COPAC Rep
Heather Wood – Member at Large
Caitlyn Addlestone – Member At Large
Sara Beaman – Indigenous Representative
Sara Salemink - Principle

Approval of Agenda

Motion to approve agenda - Bonnie
2nd – Caitlyn and Pam

PASSED

Approval of Minutes of last meeting

Motion to approve November minutes– Bonnie
2nd – Caitlyn and Pam

PASSED

School Administration report

Sara/Helena

- a) Basketball Jamboree is Friday March 6th.2020. It will be held in the afternoon at Bayside Middle School. There are three teams going.

- b) The swim meet in March 11th, 2020. There have been issues with coaches this year for the schools. Some schools have had to go to Commonwealth Pool for practice. Ideally we would like to continue going to Panorama next year.
- c) During the last Eagle Convocation children worked on recognition amongst the school community. Thank you cards were written for school support staff. Eagle Convocations also completed the second version of the Eagle Mural for the front entrance.
- d) The Grade 4/5 camp will be happening in May. The camp costs are higher this year due mostly to transportation costs. It will be \$40 per child. More information will be coming.
- e) Student learning surveys will be beginning with the Grade 4 students as well as their families. Other families can participate as well if they wish.
- f) Beginning discussions are taking place regarding a writing fair. Tentatively planned for the second early dismissal day in May. The theme is still being decided on.
- g) The school has started a Math Circles Book Club for the K-5 teachers.
- h) The school is receiving a tech refresh from the school board. There will be new computers and other hardware devices. There will be information sessions for the teachers in regards to digital sessions and using iPads as creation devices.
- i) Stelly's Food Drive is happening March 4th, 2020 at the school from 4pm to 6pm. Classes will also be collecting donations and the class with the most collected food will earn a prize for a field trip to the climbing wall.
- j) Lego Club has begun. The Sidney Museum donated a lot of Lego to the school and the school purchased some base plates. The Lego Club is for Grades K-1 on Mondays and Grades 2-3 on Wednesdays.
- k) Clay Club has begun as well. The Grade 5's have been making Emoji mugs and the Grade 4s have been making ring dishes.

COPACS Report

Niki

- a) The COPACS meeting has not happened yet. It is being held next Thursday.
- b) The Vancouver Island Parent Conference is happening on February 29th, 2020.

Indigenous Representative Report

Sara

Information will be forwarded via email at a later date

Treasurer Report

Michelle

- a) General Account Update: Michelle reviewed and discussed overall general account information and balance and provided updated income statement. The general account

- has a current balance of \$22,744 and the gaming account has a current balance of \$3065.68. Field trip cheque has been cashed.
- b) The outstanding gaming report no longer outstanding. It was filed under the wrong section. The gaming report for the social has been filed.
 - c) The summary for the social was sent out. The overall profit at this time is \$3343.
 - d) Thank you cards for the social have been written and just need to be sent out.
 - e) Brewskys payment has been dropped off.
 - f) Pay Pal is still being dealt with in regards to the name change. The requested letter and picture ID has been sent in. More information is needed to complete the process.
 - g) Camp Shirts will need to be ordered. We will need some volunteers to help measure preferably before spring break. Bonnie will put out a call for volunteers.

Topics for Discussion/Updates

- a) Artist in Residence – The two current choices for Artist in Residence are the drumming workshop for 2 days done by Milton and the felting workshop/project with Renee. The PAC has decided to tentatively proceed with both workshops. Bonnie motioned to add \$795 for Milton Randle and \$7500 (with possible grant application to cover half) for Renee Salla to the budget for 2020/2021. Caitlyn seconded. All in favour. None opposed. Bonnie will look into booking Milton for the spring and Caitlyn will contact Renee to book for the fall.
- b) Spring Fair – The PAC discussed doing the Spring Fair every other year. The PAC can put together a Spring Fair Committee.
- c) Staff Appreciation Lunch – The Staff Appreciation Lunch will be held on May 7th. The menu has been planned and was sent out to PAC members via email. The lunch will begin at 10:45am and Bonnie will discuss pick up times for the food. PAC will be seeking volunteer help and donations from families. PAC has been organizing cookies made by Amanda for gifts for the staff. Notes from the kids and decorating the staff room to be organized.
- d) Game Night – Christine to look into the possibility of having food trucks at the Game Night. Sara to confirm food trucks are okay to have from the district. Bonnie will make up and print some posters for put up on the school doors. Bonnie will help organize Sign Up Genius for volunteers. Michelle to look into Gaming License for raffle.

Meeting was adjourned at 8:15pm by Bonnie Doyle. The next meeting will be at 7:00pm on April 28th, 2020 in the Multi Purpose Room (MPR).

Minutes submitted by: Christine Norman

Approved by: Bonnie Doyle