

Brentwood Elementary PAC

Meeting Minutes
October 27th, 2020

Opening

The meeting of the Brentwood Elementary PAC was called to order at 7:03pm on October 27th, 2020 by Bonnie Doyle. Welcome to everyone.

The Brentwood PAC would like to begin by acknowledging that we are fortunate to be having our meetings on the traditional territory of the WSANEC peoples. We are grateful to have the opportunity to meet, live, work and learn in this territory.

Present

Bonnie Doyle – President
Christine Norman – Recording Secretary
Michelle Cooper – Treasurer
Heather Wood – Member at Large
Caitlyn Addlestone – Member At Large

Pam Carvalho -Vice President
Julie Madsen – Member at Large
Jacqui Hipwell – COPACS Rep

Sara Salemink - Principle

Helena Takhar – Vice Pinciple

Jenn Hodgkinson

Approval of Agenda

Motion to approve agenda - Bonnie
2nd – Michelle and Pam
All in favour

PASSED

Approval of Minutes of last meeting

Motion to approve May AGM minutes– Bonnie
2nd – Michelle and Pam
All in favour

PASSED

School Administration report

Sara/Helena

- a) Admin would like to begin by saying thank you to the PAC from the staff and students for the Eagle Shirts. The Eagle shirts give the children such a strong connection to the school and a sense of belonging. The children appeared to be very excited about receiving their Eagle shirts and to feel a part of an Eagle family. It is a very unique and special way to show school spirit.
- b) Ms. McEvay will be teaching Sencoten to all the Kindergarten and Grade 5 children in the central zone. At Brentwood Elementary all the students get to learn the Sencoten language. The Kindergarten children are working in a pilot program and will be doing a full year of Sencoten and the Grades 4/5's will be doing Sencoten during term 2 and 3.
- c) New signage for the school has been made for the common spaces, washrooms and offices in Sencoten. Teacher Mike Uwin from Claremont made the signs for the school. A new room has been created within the school as a multi use room. It is being referred to as the Eagles nest and will be utilized for different activities such as reading and clay club.
- d) Photo retake day in Friday November 13th, 2020.
- e) Spirit Day will be Friday October 30th, 2020. Children and staff can choose to wear either a costume or their Eagle shirt. Covid 19 safety protocols will still be in place so children will not be permitted to touch each other and no accessories, toys or masks other than medical masks. Treats will not be permitted to be brought in to share from home. Teachers can share treats following safety protocol.
- f) Thursday October 29th, 2020 children will be participating in a Sock Hop in the gym within their cohorts. Staff have given up their gym time and each cohort will have 30 minutes in the gym for dancing.
- g) Term 1 is almost over. November 4th and 5th are early closure days. Children will be dismissed at 1:48pm. The buses will be running one hour earlier. Parent/Teacher conferences will be happening via telephone or MS Teams. Teachers should be getting in touch with parents by the end of the week. Saanich Elementary Schools are transitioning to My Ed Reporting to align with the middle and high schools. This should streamline supports and reporting for children. Report cards will be sent home before December 16th, 2020.
- h) Teachers continue to work towards the school Literacy goals. On the November 20th, 2020 Pro D Day staff will be participating in a numeracy workshop with Janice Novakawski from the Richmond District. She teaches on early numeracy with a Regio approach including Indigenous content and using guided math stations.
- i) Glen Davies the Central Saanich police liaison officer has been in the school speaking with the children regarding Halloween Safety. The Central Saanich police department and municipality is aware of the continued safety issues with buses and cars and there has been an increased police presence during pick up and drop off times.

COPACS Report

Jacqui

- a) Teachers and staff are having concerns that the compliance with parents and mask wearing on the school grounds is waning. There has been no official direction from the school district on how to proceed. Parents on the school grounds should be wearing a mask. The Public Health Officer expectations are that people should be wearing masks in public spaces. Sara has further discussions with the district about this subject coming up.
- b) The district is still reviewing the catchment boundaries. A survey was sent around. There has been no decision or further information brought forward.

Indigenous Representative Report

Bonnie reached out to Lorelei to see if anything needed to be discussed. No report at this time.

Treasurer Report

Michelle

- a) Michelle reviewed and discussed the overall general account information. The current balance in the general account is approximately \$14,051. This amount is not including the Eagle t-shirt purchase. The Monks fundraiser made \$880.00 and the Mables Labels earned \$68.00
- b) The gaming grant money was paid to the PAC in the amount of \$6600.00. The current balance of the gaming account is \$10,185.68.

Topics for Discussion/Updates

- a) Growing Smiles Fundraiser – Julie will send out the detailed information in an email after the meeting. Purchases for the Growing Smiles Fundraiser will be made between November 12th and November 25th. Sales will happen through social media, the PAC Facebook page as well as a pdf printed off and sent home. Paper orders will be due November 23rd. Online orders will be due November 25th. December 10th will be pick up day. Delivery of the plants will still need to be organized. Tentative pick up times for the plants may be 2:30pm to 5:30pm on the Thursday and Friday. Final details regarding pick up arrangements/volunteers still to be discussed.
- b) Gift Basket Fundraiser – Christine discussed putting together the Family Game Night gift basket that was going to be made for the Game Night and raffling it off. Perhaps to align with Family Day in February. Jacqui will discuss with COPACS what other schools are doing for smaller raffles in order to sell tickets. The PAC will also look into using the fun lunch program to sell tickets.
- c) Spirit Wear – Heather provided an update for the Spirit Wear. The flyers were distributed today and the website is live and operating. Sales will close on November 12th. Delivery of Spirit Wear will be December 7th.

New Business

The PAC will continue to look into various activities and fundraisers through the year including the gaming gift basket and the emergency preparedness kits. The PAC would like to make sure the school staff and admin know that the PAC is here for support and would like to hear any ideas/events/activities that the PAC can be supportive of.

Meeting was adjourned at 7:57pm by Bonnie Doyle. The next meeting will be at 7:00pm on November 24th, 2020.

Minutes submitted by: Christine Norman

Approved by: Bonnie Doyle