



Brentwood Elementary PAC

Meeting Minutes
November 30, 2021

Opening

The meeting of the Brentwood Elementary PAC was called to order at 7:02pm on November 30, 2021 by Bonnie Doyle. Welcome to everyone.

The Brentwood PAC would like to begin by acknowledging that we are fortunate to be having our meetings on the traditional territory of the WSANEC peoples. We are grateful to have the opportunity to meet, live, work and learn in this territory.

Present

PAC Executive:

Bonnie Doyle – President

Jennifer Hodgkinson – Recording Secretary

Michelle Cooper – Treasurer

Heather Wood – Member at Large

Pam Carvalho – Vice President

Julie Madsen – Member at Large

Sarah Lefebvre – COPACS Rep

Caitlyn Addlestone – Member At Large

Absent PAC Executive: Jacqui Hipwell – Member at Large / Sara Beaman – Indigenous Rep

School Administration:

Helena Takhar - Principle

Tracey Westwood – Vice Principle

Other Guests:

N/A

Approval of Agenda

Motion to approve agenda – Michelle
2nd – Caitlyn

All in favor

PASSED

School Administration Report

Helena

- a) **Welcome Baby Oscar** – we are excited to announce the arrival of a new Brentwood Eagle! Sara Saleminck had her baby boy, named Oscar Arthur Saleminck.
- b) **Staffing Update:**
- Welcome Tracey Westwood as our New Vice Principal
 - Nicola Martin is teaching Div 2 for Tracey during her VP hours (Tuesday/Thursday afternoons)
 - Lucy Ewart is taking over Div 4 from Helena
 - Lisa Kaercher is teaching in Div 8 with Miss. Di Lucca
 - Retiring EA, Diane Bagshaw, her last day will be January 17.
- c) **Grade 5 Leadership** – really pleased with the crossing guards and the excitement and enthusiasm they are showing as it relates to helping our community. They have been on time, dressed appropriately for the weather, and showing strong dedication and responsibility to the role. This year, the grade 5 students will also be helping with Fun Lunch and Popcorn distribution.
- d) **Family / Mother / Father's Day** – There has been a lot of questions and raised concerns about how we want to celebrate these dates: as individual days or do we want to just celebrate Family Day. During the last Staff meeting they had a thoughtful conversation about it, addressing the topic through a trauma informed lens. For an inclusive school like Brentwood, families can look very different. For example, for some students, Mother/Father Day can trigger current or past trauma. In an effort to be respectful, to the different family dynamics, we will now be celebrating Family day only; Mothers/Father's Day will be left for families to celebrate on their own. This initiative is done by each school separately, not the district.

Tracey

- a) We just had our **Link 2 Practice students** finish up their visits. Indigenous teacher candidate will be spending time with Ms. Sam and part time in Div 2. Cristin La Fortune is observing in Div.2 and SENCOTEN classes. Her six week practicum starts in the Spring.
- b) **Eagle Convocation** happened today – the groups are always so excited to connect. We completed a short activity brainstorming ideas/words around virtues and creating “word clouds.”
- c) **Cram The Cruiser** – Kids have the opportunity to participate up until December 15th; they must be new unwrapped gifts. Each class will have 2-3 kids bring the gifts to the

police car. The officers will hang around during the recess, so all children have the opportunity to come and see.

COPACS Report

Sarah L

- a) Dave went over the **strategic survey results** – there was a lot of participation and feedback which was great to see. He indicated for us to expect more parents engagement over the next few weeks.
- b) COPACS voted on passing a motion to send a letter to the board of education in support of a **teacher and staff vaccine mandate**. It weakly passed, so it was decided that COPACS will distribute a parent survey. If 50% in favor is reached they will go forward with the letter.
- c) There was a new **SOGI policy** was sent out for review. There was no feedback. The Board commits to providing a safe environment, free from harassment, discrimination and intimidation, while also promoting proactive strategies and guidelines to ensure that the LGBTQ+ community is welcomed and included in all aspects of education and school life while being treated with respect and dignity.

Indigenous Representative Report

Sara B - Absent

- a) Helena Update – Helena had the pleasure of meeting with Ms. Sam today; she was so pleased to hear the excitement from the kids behind the learning and powerful acceptance of the language. A parent approached her in a grocery store to ask about a potential parent learning class.
 - An idea to consider - perhaps the PAC wanted to facilitate. Maybe a series of 3 classes? Suggest a survey to gauge interest.

Treasurer Report

Michelle

- a) Michelle provided **update on General Account**
 - a. New Income this month was the addition of the Monks Fundraising, Poinsettia Orders, Fun Lunch and Popcorn.
 - b. New Expenses this month – Halloween goodies and Allison Reece Webinars
- b) **Update on Gaming Account**
 - a. Expenses paid including Field Trips and GagaBall courts.

Continued Topics of Discussion (from last meeting)

- a) **Christmas Hamper Update** – Gingerbread House is up!! All the cut outs are ready for the kids to participate. \$2.00 donation to the Food Bank.
- b) **Poinsettia Update** – Don't have final numbers yet; but overall a great success. There are still a few items available for sale.
- c) **Fun Lunch** - Fun Lunch had a high participation of involvement for December; final numbers not confirmed yet, but looking forward to a successful lunch tomorrow for the kids.
 - There was some discussion about having a different form a payment being available to those families unable to use credit card. School secretary emailed Jenn requesting this option. Helena to check to see how many families contacted admin that were impacted by the mandatory credit card/paypal. Confirmed as a team that **we will offer chq/cash for Fun Lunches going forward** and Helena will put the PAC Box back out by Admin.

New Business

- a) **Brentwood Cares** – As part of the Fun Lunch program. Keating as a program called Brentwood Cares; how could Brentwood do something similar? We already add the donation option (\$2 or \$5) to the Fun Lunch orders.
 - What we could do going forward is order additional pizza for the children that are regular Forgotten Lunch visitors – that way, they could also have a hot lunch and enjoy with their friends. We will implement that for January 19th.
- b) **Kids Winter Gift** – A little token for the kids. This year we are doing Candy Canes with a Kids Hot Chocolate Gift Certificate to Politano Café attached. No voting required for budgeted kids gift expense (approx. \$550)
- c) **Parent Social** – Tentatively booked at Brewskys Pub for February 4. Concern raised about whether it was a smart decision this year. Business could have a hard time with donations this year, mast requirements and current regulations don't allow mingling.
 - Decided as a group to push off for now and possibly revisit it as a Spring event.
- d) **Library Fundraiser** – Tanners is checking to make sure they have the books on the list provided by the school Librarian. Still currently a go for roll out in late January.

- e) **Purdy's Easter Sale** – no need to discuss right now. Pam will touch base with Purdy's in the the new year to discuss plans and possible dates.

- f) **Spring Basket Fundraiser** – Julie will also look into this in the new year. Making sure that it is not running at the same time as the Purdy's fundraiser.

Meeting was adjourned at 8:12 pm by Bonnie Doyle. The next meeting will be at 7:00pm on January 25th, 2022.

Minutes submitted by: Jennifer Hodgkinson

Approved by: Bonnie Doyle