



Brentwood Elementary PAC

Meeting Minutes
October 25, 2022

Opening

The meeting of the Brentwood Elementary PAC was called to order at 7:03 pm on October 25, 2022 by Jenn Hodgkinson. Welcome to everyone.

The Brentwood PAC would like to begin by acknowledging that we are fortunate to be having our meetings on the traditional territory of the WSANEC peoples. We are grateful to have the opportunity to meet, live, work and learn in this territory.

Attendance

PAC Executive:

Jenn Hodgkinson – President
Kylie Madsen – Vice President
Michelle Cooper – Co-Treasurer
Sarah Lefebvre – COPACS Rep
Kim Richardson – Recording Secretary
Jenny Milne-Tucker – Member At Large
Shawna Lynch – Member at Large
Julie Madsen – Co-Treasurer (late)

Absent PAC Executive:

N/A

School Administration:

Helena Takhar – Principal

Tracey Westwood – Vice Principal

Other Guests:

Approval of Last Minutes & Tonight's Agenda

Motion to approve Sept 27 2022 minutes – Jenn; 2nd Sarah

Motion to approve agenda - Kylie; 2nd Sarah

All in favor

PASSED

School Administration Report

Helena

- A native plant garden was established at the front of the school. Intent is to build Indigenous Principles of Learning into learning about the plants and their function. There is hope to have community engagement and it is intended to reflect plants of Indigenous importance. Ashley Cooper was a big part of establishing these gardens. Garden Club is open to all Grade 3, 4, 5 students and has 42 participants who have signed up.
- A student vote, as part of the Grade 4/5 curriculum, took place. Classes had guest speakers including individuals running for municipal council and Indigenous community leadership.
- The crossing guard program is coming.
- Affordability Fund – approx. \$32,000 available
 - District survey has gone out to all elementary schools. Families can self-identify areas where support would be helpful.
 - Allocations discussed included:
 - Field trips - \$2200
 - School supplies - \$13,000 (this is challenging; would require parents to self-identify the need; would need a parent rep to support ordering; more conversation required on this)
 - Rain gear – has been purchased; needs include drying racks and parent volunteer to wash.
 - Acute need - \$10,000 (discussion on focusing spending on the acute needs)

Tracey

- November 10th is the Remembrance Day ceremony at 10:00am. Parents of those children performing at the assembly may be invited, but it is not open to all families. Also have a speaker from the CAF (Canadian Armed Forces) along with an Indigenous veteran speaking.
- November 8th is Indigenous Veteran's Day.

COPACS Report

Sarah L

- Affordability fund: Keating is looking at addressing acute needs and passing extra funds along to other schools with greater needs; unsure if this is possible given the mechanism by which the funds were allocated.
- COPACS is interested in distributing mental health advocate snapshots. Also, PACs can share topics that they are interested in – bring ideas forward to Sarah L. or email COPACS.

- Cultural sensitivity training is being set up for November
- FSAs – some confusion at other schools due to letters that went out.
- Cost of nature wagons still needs to be resolved; Sarah L. to explore with COPACS

Indigenous Representative Report

Vacant

Treasurer Report

Michelle

a) **General Account:**

- a. Balance - \$11, 504
 - i. Mabel's labels = \$40 brought in
 - ii. Fun Lunch = \$1640 brought in; paid out \$1000-ish
 - iii. Popcorn = \$387 brought in and paid out \$989
 - iv. Forgotten lunch - \$303; paid out \$600-ish
 - v. Concession (meet and greet) - \$237 brought in

b) **Gaming Account:**

- a. Balance: \$8,150
- b. Expense – field trip fees ~\$4,000

c) **Vote:** Apple tree fence - PAC contribution - \$1500

- a. Michelle – motion to approve; Jenn – 2nd; Kim; Jenny; Shawna; Sarah all in favour

Continued Topics of Discussion (from last meeting)

- October fun lunch and popcorn recap (Jenn/Kim)
 - o Discussion to remove the fun lunch allocation from the affordability fund and have the PAC cover this expense. Can re-visit the discussion later in the year.
 - o Popcorn – concern about timing of when kids were getting the popcorn; decision to continue with 1:25pm; popcorn inside is a challenge for custodial staff, rodents, etc.
 - o Fun lunch distribution – name tags will be on desks to support the distribution; hand out makes it easier; goal is to have a parent rep. in each classroom.
- Eagle shirt wrap up (Jenn/Michelle)
 - o Order is going in tonight (Michelle to do)
- Previous purchase requests from admin: rainbow carpet & apple tree fence (Michelle)

- Rainbow carpet – 5' by 9' with Brentwood logo – would be \$700 USD, or \$1500 CDN; Helena to get a mock up to allow decision to be made.

New Business

- 1) Halloween dance (Jenny)
 - a) Rooms available for quiet activities:
 - i) Cultural room; French class, and Eagles nest
 - b) Concession will be in hallway and will sell snacks and glow sticks.
- 2) Pointsettia fundraiser (Julie)
 - a) Julie will have campaign stuff open early November; close mid November; pick up end of November.
- 3) Spirit wear
 - a) Ordering is underway; deadline is Nov 6th
- 4) Community social
 - a) Everyone should identify items for donations
 - b) Date is Feb 4th at Brewsky's
- 5) Rainbow art (hopscotch) (*deferred to future meeting*)
- 6) Return it School Program (Grade 5 – call for parent volunteers) (*deferred to future meeting*)
- 7) Grade 5 specific fundraising-
 - a) Helena suggested a Grade 5 info night, where fundraising can be an agenda item
 - b) Helena suggests a Grade 5 specific fundraiser
- 8) Tree chipping:
 - a) Assent tree clipping has offered to the the chipping by donation with proceeds to the school.
 - b) Parking lot needs to be booked
- 9) Christmas hamper planning:
 - a) Hampers may be addressed via existing means, Helena to check;
 - b) Toonie drive to support Sidney food bank drive – Sarah L to set up;
 - c) Cram the cruiser to happen in December
- 10) Christmas gifts for students: Politano's - \$1 per kid, Jenn to organize
- 11) Holiday movie night
 - a) Needs to be winter themed and G rated
 - b) Jenn to propose movies to Helena/Tracey
 - c) Classrooms can vote for movie

Meeting adjourned at 8:36 pm.

Next meeting – November 22, 2022 In person, PAC kitchen.