



Brentwood Elementary PAC

Meeting Minutes
November 22, 2022

Opening

The meeting of the Brentwood Elementary PAC was called to order at 7:02 pm on November 22, 2022, by Jenn Hodgkinson. Welcome to everyone.

The Brentwood PAC would like to begin by acknowledging that we are fortunate to be having our meetings on the traditional territory of the WSANEC peoples. We are grateful to have the opportunity to meet, live, work and learn in this territory.

Attendance

PAC Executive:

Jenn Hodgkinson – President
Kylie Madsen – Vice President
Michelle Cooper – Co-Treasurer
Sarah Lefebvre – COPACS Rep
Kim Richardson – Recording Secretary
Shawna Lynch – Member at Large

School Administration:

Helena Takhar – Principal
Tracey Westwood – Vice Principal

Other Guests:

Jennifer Gillespie - Parent

Regrets:

Jenny Milne-Tucker – Member At Large
Julie Madsen – Co-Treasurer

Approval of Last Minutes & Tonight's Agenda

Motion to approve October 25, 2022, minutes, and tonight's agenda: Jenn; 2nd Shawna, Michelle

All in favor

PASSED

School Administration Report

Helena

- The fence for the new intermediate playground is going up on November 23, 2022. The work should take 2 to 3 weeks. The intermediate playground will be closed, and all students will be invited to the primary playground. Extra supervision will be present.
- Eagle shirts are ready for pick up from Passion Sports. Jenn will pick them up. They will be distributed next week. All students will have pictures taken with their Eagle shirts.
- Helena reached out to the company regarding the rainbow carpet and requested further details but has not heard back. Helena has followed up via email.
- Cram the cruiser – starts on November 28th and goes until December 14th. Families are invited to donate unwrapped toys.

Tracey

- Everyone is looking forward to the soccer jamboree at PISE on Friday. All 8 elementary schools will be there. Thank you to the coaches Ms. Nightingale, Ms. Fryer, and Ms. Amarilli.
- Health and Safety:
 - Child's medication cannot be sent in their backpack. It must be stored at the office.
 - There was a lockdown drill last week. The children all did a great job.
 - There is a fire drill coming up on Monday, Nov 28th.

COPACS Report

Sarah L

- The Nov 24th COPACS meeting is a potluck, there will be an Indigenous mapping exercise. All are welcome.
- There is an option for family workshops to be hosted by PACs (e.g. health and well-being). These can be on Zoom. Interest is being sought from PACs.
 - Helena suggested a digital / cyber safety workshop for the safe and respectful use of social media platforms – Facebook, TikTok, etc.; Sarah will take this to the COPACS committee.

Indigenous Representative Report

- Discussion regarding filling the Indigenous Representative position on the PAC.
- Helena and Muriel Morris reached out to a number of families to see if there was interest.

Treasurer Report

Michelle

a) **General Account:**

- a. Balance: \$14,245
 - i. Fun Lunch = \$1137 profit so far this year
 - ii. Popcorn = -\$237 (because of purchasing kernels for the whole year)
 - iii. Reflex Dance for Math: \$2056 profit
 - iv. School spirit t-shirts: -\$2000 approx.
 - v. Forgotten lunch: \$645 donated / paid out \$629

b) **Gaming Account:**

- a. Balance: \$3,974.08

Continued Topics of Discussion (from last meeting)

- *Entry way display case:* This would be to display student work in the entry way to the school. If a design is proposed, then the district will build it. Suggestion from other schools has been to include some form of lighting.
- *Halloween Dance wrap up:* Was a great success. Looking at ways to improve for next event by getting a sense of numbers. Jenny proposed a spring dance; there was support to move forward with this.
- *Spirit wear:* 45 items were sold and \$225 raised, items are scheduled to arrive on Dec 5th.
- *Grade 5 info night / fundraiser:* Sarah, Julie and Michelle are going to take the lead on organizing this and will run with in in the New Year.
- *Christmas Hamper status:* There is a collection of people who will be providing hampers to support a number of families in the school; the need for Brentwood hampers will be met.
- *Toonie drive to support Lions food bank:* Kids bring a toonie and they are given a star/candy cane/etc. to decorate and put up. Funds are donated to the Sidney Food Bank. This should start as soon as possible. Theme for this year may be starry night. Sarah L. will organize.
- *Holiday gift for kids:* The gift this year will be a Politano's hot chocolate attached to a candy cane; total amount needed is 345. Kylie will source candy canes.
- *Winter fundraiser – Poinsettia:* Pick up is November 29/30.
- *Holiday School Art:* Last year families were invited to decorate snow globes. This year given the short time the school is open in December this will be skipped.

New Business

- *November popcorn/Fun Lunch:*
 - Popcorn day was a success; popcorn orders are limited to one per family going forward.
 - November Fun Lunch has a parent volunteer delivering to each classroom.
- *December Movie Night*
 - Movie night is December 9th. Vote went out to classes for the movie. Bigfoot was selected. Movie style concession will be there with candy, juice, and popcorn.
- *PAC Communication Board:*
 - The board closest to the gym is the PAC communication board. Jenn will take care of this setting this up.
- *Community social:*
 - Community social is currently scheduled for March 4th. \$25 for tickets for a burger and beer. This will likely include silent auction. Michelle will check to see if a 50/50 draw was done before. Everyone needs to be looking for silent auction donations. Michelle will look at previous donators.
- *Artist in residence:*
 - The PAC typically organizes this. The idea for last year, which did not move forward, was for felting. A mural on the front wall near the new native plant gardens may be an option. Sarah Jim might be an option for this. Sarah L. to reach out to Sarah Jim. Could also apply for a school grant to support this.
 - Other ideas include: holiday cards, etc. This can also act as a fundraiser.
 - Staying Creative studio might also be an option.
 - PAC can explore options then bring it to the next PAC meeting to discuss with Anita Ko.
- *Rainbow art (hopscotch):*
 - Move this item to January

Meeting adjourned at 8:35 pm.

Next meeting – January 31, 2023 In person, PAC kitchen.