



Brentwood Elementary PAC

Meeting Minutes
January 31, 2023

Opening

The meeting of the Brentwood Elementary PAC was called to order at 7:00 pm on January 31, 2023, by Jenn Hodgkinson. Welcome to everyone.

The Brentwood PAC would like to begin by acknowledging that we are fortunate to be having our meetings on the traditional territory of the WSANEC peoples. We are grateful to have the opportunity to meet, live, work and learn in this territory.

Attendance

PAC Executive:

Jenn Hodgkinson – President
Kylie Madsen – Vice President
Michelle Cooper – Co-Treasurer
Sarah Lefebvre – COPACS Rep
Kim Richardson – Recording Secretary
Shawna Lynch – Member at Large
Jenny Milne-Tucker – Member At Large
Julie Madsen – Co-Treasurer

School Administration:

Anita Ko – Principal

Tracey Westwood – Vice Principal

Other Guests:

Jennifer Gillespie – Parent
Bronwyn Torres Bonet – Parent
Mya Kinnear – Parent

Regrets:

N/A

Approval of Last Minutes & Tonight's Agenda

Motion to approve Nov 22, 2022, minutes, and tonight's agenda: Sarah; 2nd Kylie; Shawna

All in favor

PASSED

School Administration Report

Anita

- Thank you to the PAC for hosting fun lunch and popcorn day in January.
- Thank you for the new Gaga balls.
- The playground is now open, the zip line handle had to go back to the manufacturer, however this will be in place soon.
- Staffing changes: Meghan Dutil will be leaving for a new position; Amy Weisgerber will be starting in the position and is coming from her previous role at Lochside Elementary; Mrs. Westwood has a new job share, Ms. Stephanie Gorgichuck.
- Approximately 40 kindergarten students are already registered for next year.
- The district is hosting a parent information night on Feb 23rd, 2023, which this year is an Indigenous blanket exercise. School admins and 2-4 PAC reps are invited. Anita will be present on behalf of Brentwood.
- In January, trustees and one director came for a tour of the school. This tour was appreciated by the trustees.
- Last week was an Eagle convocation, which was a great success.
- Literacy week was last week, and included flashlight reading, buddy reading, and costumes. Fun was had by all.
- Upcoming dates:
 - February 17th – ProD Day
 - February 20th – Family Day
 - Feb 22nd - Pink Shirt Day
 - March 1st & 2nd – early dismissal at 1:48pm

Tracey

- Grade 4 student satisfaction survey is now online. This is a Ministry survey regarding the delivery of education programs. Students complete this during school time. Tracey provides support for students completing this.
- An earthquake drill was held last week, this was the second of the year. It went quite well. There will be one more drill later in the year.

COPACS Report

Sarah L

- Sarah explored with COPACS/ Neurodiversity family network the following parent learning sessions:
 - Social media and cyber relationships – \$400 for 2 hour program
 - More than Bathrooms/LGBTQ – \$250

- Public health authority – Food for Everyone/Setting the Table:
 - Getting food programs into schools was piloted in the Sooke school district.
- COPACS was interested in getting feedback from the school on the spending on the affordability fund; they will be in touch with the school admins.
- Jen attended the PAC 101 presentation on Jan 16, 2023.

Indigenous Representative Report

- No updates/position vacant. Interest in this position is welcome.

Treasurer Report

Michelle

a) General Account:

- a. Balance: \$12,824
 - i. Misc fundraising (Mabels labels, Monk; Coop; etc): \$2070
 - ii. Movie night: \$299
 - iii. Fun Lunch = \$2177
 - iv. Popcorn = \$175
 - v. Forgotten lunch: \$820 donated / paid out \$629
 - vi. School donations: -\$3000 (apple tree fence; holiday gifts; rainbow rug)

b) Gaming Account:

- a. Balance: \$3,974.08

Continued Topics of Discussion (from last meeting)

- January Fun Lunch (Jenn/Kim)
 - Pizza tip: Panago will not accept a tip as they see it as a contribution to the community.
 - Accessibility of fun lunch: Agreement that those who want to participate in fun lunch should have the opportunity to do so. Kim to send list of kids in each class getting lunch to Anita to ensure that families that want to participate in fun lunch can.
- Rainbow Carpet (Jenn)
 - Rainbow carpet arrived and was placed in front of the office.
 - Lots of positive feedback received.
 - Considering another carpet, perhaps round and in front of the library, pending funds.

- PAC Communication Board
 - Jen is updating the board as needed.

New Business

- *School Art/Beautification Wish List (Sarah)*
 - Artwork by Sarah Jim
 - Sarah Jim can do the mural in the front near the native plant gardens at a cost of \$3500. Ideas include an eagle, indigenous plants. Vote to happen online/discussion, Michelle and Sarah L to coordinate.
 - Staying Creative Gallery – artist in residence – would be interested in a collaborative school project. Amount budgeted is \$2000. There is also a \$1500 artist in residence grant available. Sarah to coordinate with Anita to have Nate come tour.
 - *Picnic Tables:*
 - Tracey recommended the area by the apple trees. Need to decide if this is a priority across all the other options for funding.
 - *Rainbow Hopscotch*
 - Consider eagle group theme that reflects the value (courage, kindness, etc)
- *Science Venture:*
 - There are funds in the gaming account if we want to move forward with this. Anita would have to book it.
- *School supplies (Jenn):*
 - Cost of school supplies is getting excessive. There support to shift to a more centralized approach. The PAC can take on the organizing of this. Cost would be approximately \$40/person. Justine Shaw is the teacher rep for this. Jenn will take on the coordinator role for this.
 - There are some challenges with this model that will need to be worked out as we go. The reusable supplies will stay with the classrooms (scissors, etc) year-to-year. Consider asking parents who may be interested in donating school supplies at the end of this year (e.g. scissors, rulers, etc).
- *Spring Dance or Movie Night or Both? (Jenny/All)*
 - March 10th and May 26th – the school gym is booked for these nights.
 - Jenny will organize and come back with a plan.
- *Community Social (Kylie):*
 - PAC Community Social; March 4th 6pm – 8pm at Brewsky's; set up at 4:30pm.
 - Tickets are \$25.
 - Need silent auction donations as this will the way funds are earned.
 - Donations – everyone get 5 items; Jenn will update the companies we are approaching.

- Carnival cruise may be the major raffle item. Need to land the raffle ticket prices. Michelle to set up the gaming license.
- Brewsky's needs notice of attendance #'s by Feb 24th.
- *Return-It Program:*
 - Jenn has been bringing the refundables home; Brentwood green team typically returned bottles for the earnings but this is not happening this year.
 - Jenn to figure out where the funds are going for the current system.

Meeting adjourned at 8:28 pm.

Next meeting – Feb 28, 2023 In person, PAC kitchen.