



## Brentwood Elementary PAC

Meeting Minutes  
June 13, 2023

### Opening

The meeting of the Brentwood Elementary PAC was called to order at 6:33 pm on June 13, 2023, by Jenn Hodgkinson. Welcome to everyone.

The Brentwood PAC would like to begin by acknowledging that we are fortunate to be having our meetings on the traditional territory of the WSANEC peoples. We are grateful to have the opportunity to meet, live, work and learn in this territory.

### Attendance

#### **PAC Executive:**

Jenn Hodgkinson – President  
Kylie Madsen – Vice President  
Michelle Cooper – Co-Treasurer  
Kim Richardson – Recording Secretary  
Shawna Lynch – Member at Large (late)  
Julie Madsen – Co-Treasurer  
Sarah Lefebvre – COPACS Rep

#### **School Administration:**

Anita Ko – Principal  
Tracey Westwood – Vice Principal

#### **Guests:**

Lindsey Warren  
Mya Kinnear  
Jakkie Corrigan  
Alana Midlane  
Kevin Canning  
Jennifer Gillespie  
Nikki Wicks  
Amy Weisgerber  
Ashley McCartie (late)

#### **Regrets:**

Jenny Milne-Tucker – Member At Large

## Approval of Last Minutes & Tonight's Agenda

Motion to approve the April 25, 2023, minutes and tonight's agenda Shawna; Michelle 2<sup>nd</sup> .

All in favor

**PASSED**

## School Administration Report

*Anita and Tracey*

### Building connections

- We held our first Kindergarten Play in K for our Indigenous Community. Thanks to Mrs. Jenson, Mrs. Blackie, Mrs. Westwood, and Muriel Morris for making this happen.
- Brentwood participated in Stelly's annual food drive "Fill the Hive" for the Saanich Food Bank.
- We welcomed our new K students and families at our Kindergarten Orientation. So excited for them to start with us in September.

### Student Enrichment

- Great participation from our Cross-Country runners and Track Team. Big smiles, good sportsmanship, and growth mindset. Big thanks to all the coaches and helpers.
- Maker Faire: 75 students from Mrs. Brown's, Mrs. Coles's, and Mrs. Shaw's classes participated in showcasing their work at Cordova Bay
- Primary Maker Faire 80 students from Ms. Fryer, Ms. Geric and Ms. Broughton participated in designing, marketing and incorporated their money unit in their Maker Faire at Brentwood.
- Our Grade 4/5 students enjoyed a beautiful day of outdoor activity and team building at Camp Imadene. Thanks to the PAC for the camp shirts!
- Science Venture brought excitement and great learning for our students. Thanks to our PAC for covering the cost of this experience.
- Students enjoyed a visit from Cruise, an RCMP K-9. Thanks to Cst Gentile, our Central Saanich Police School Liaison for organizing this for us!
- We are looking forward to Indigenous People's day where we have plans for school wide learning on the land with local community members storytelling to our Intermediate classes at ŁÁÚ, WELŃEW and our Primary Classes at SNIDŹEL.

### Eagle Family Convocation

- Monthly Eagle convocations focused on positive messages around the school celebrating PRIDE in June and Brentwood Beliefs in May.

## **Staff Updates**

- Held staff wellness yoga and social, including rainbow tie dye T-shirts. Thanks to the Wellness Grant for these opportunities.
- Congratulations to Christina Amarilli, Brentwood's newest author on publishing a new book!

### *Staff leaving Brentwood:*

- Mrs. Sarah Ewart (retirement)
- Ms. Abby Broughton
- Ms. Katherine Geric
- Mrs. Prestlee Miller
- Ms Lisa Swan
- Ms Tessa Fryer
- Mme Justine Gage
- Mme Marita Lindenbach
- M Michael Trottier
- Mrs. Christine Jensen
- EA Ms. Meada Harrington
- EA Ms. Rozlyn Robinson

## **UPCOMING DATES**

June 19 - Brentwood's Indigenous Peoples assembly  
June 21 - National Indigenous Peoples Day Field trips  
June 22 - Grade 4/5 Swim @ Panorama  
June 23 - Fun Day All families welcome 10:15-12:15  
June 26 - Gr. 5 Water fight  
June 27 - Gr. 5 / Year end assembly (Gr 5 Parent/Guardians invited to attend 10-11)  
June 28 - Reports home  
June 29 - Family Appreciation Pancake Breakfast/ Last Day of Classes 8:00 to 9:15  
June 30 - Admin Day

## **COPACS Report**

### ***Sarah L***

- The last COPACS meeting was brainstorming and a vision board for next year.
- This role still needs to be filled for the 23/24 PAC executive. Interest in this position is welcome.

## **Indigenous Representative Report**

- No updates/position vacant. Interest in this position is welcome.

## **Treasurer Report**

### ***Michelle C.***

#### a) **General Account:**

Balance: \$16,802

*Revenue:*

- Misc fundraising activities: \$1068
- Purdy's: \$465
- Fun lunch: \$4283 profit (not including June)
- Popcorn: \$788 profit

*Expenses:*

- Classroom allocations: \$1257
- Forgotten lunch: \$800 (remains for next year)
- BCCPAC: \$75
- Staff appreciation: TBC – receipts still being collected
- Sarah Jim mural: \$4000

- Motion to increase allocation to the Sarah Jim mural from \$3500 to \$4000 to allow for cost increases due to plant growth in the gardens (motion: Michelle; Kylie 2<sup>nd</sup>, all in favour)

b) **Gaming Account:**

Balance: \$4,286

- Science Venture: \$613
- Clay supplies: \$351

- Michelle will send out votes later in the week to allocate additional funds for the remainder of the year.

## Continued Topics of Discussion (from last meeting)

- Fun Day (*Jenn*)
  - Fun day is scheduled for June 23<sup>rd</sup>. Hoping all executive can be present to help the event (fun lunch packing, concession, etc).
  - This year we are planning Eagle shirt recycling where families can donate Eagle shirts that are no longer being used.
- 23/24 School Supplies (*Jenn*)
  - There has been on-going discussion on centralizing school supplies for all families that opt-in. The intent is to allow for reduced cost of school supplies, while ensuring consistency of school supplies within classrooms.
  - PAC will be taking a lead role in organizing the purchasing of the school supplies.
  - Expected fee is \$60/child.
  - Anita will provide communication on this to all families.
- Artist in Residence (*Sarah*)
  - Not happening this year due to scheduling conflicts with the artist. Funds will be transferred to next year.
- Artwork by Sarah Jim (*Sarah*)

- Costs of the mural have increased to \$4000 from \$3500 to reflect access to the wall and the growth of the native plant gardens.
  - Support for seeing this initiative still move forward.
  - Work on the mural is expected to start imminently.
- Staff Appreciation (*Jenn*)
  - Events are happening every day this week:
    - Monday: Fruit and croissants
    - Tuesday: Donuts and coffee
    - Wednesday: Chacuterie plate
    - Thursday: Candy bar
    - Friday: Ice cream sandwiches
- Grade 5 farewell
  - PAC provided camp t-shirts for all Grade 4/5 students

## **New Business**

- None
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## **Adjournment**

- Meeting adjourned at 8:40pm.
- Next meeting: September 2023, date and location to be confirmed and posted online.