



Brentwood Elementary PAC

Meeting Minutes
June 13, 2023 - AGM

Opening

The 2023 Brentwood Elementary PAC AGM was called to order at 7:16 pm on June 13, 2023, by Jenn Hodgkinson. Welcome to everyone.

The Brentwood PAC would like to begin by acknowledging that we are fortunate to be having our meetings on the traditional territory of the WSANEC peoples. We are grateful to have the opportunity to meet, live, work and learn in this territory.

Attendance

PAC Executive:

Jenn Hodgkinson – President
Kylie Madsen – Vice President
Michelle Cooper – Co-Treasurer
Kim Richardson – Recording Secretary
Shawna Lynch – Member at Large
Julie Madsen – Co-Treasurer
Sarah Lefebvre – COPACS Rep

School Administration:

N/A

Guests:

Lindsey Warren
Mya Kinnear
Jakkie Corrigan
Alana Midlane
Kevin Canning
Jennifer Gillespie

Regrets:

Jenny Milne-Tucker – Member At Large
Anita Ko – Principal
Tracey Westwood – Vice Principal

Approval of Last Minutes & Tonight's Agenda

Motion to approve 2022 AGM minutes (motion: Michelle, Sarah 2nd, all in favour) and tonight's agenda (motion: Julie, Michelle 2nd, all in favour)

PASSED

Elections

Nominations for 2023/24 executive:

- Co-presidents:
 - Jenn Hodgkinson and Jakkie Corrigan (motioned: Kylie M.; Shawna 2nd, all in favour)
- Vice President:
 - Kevin Canning (motioned: Jenn H; Michelle 2nd; all in favour)
- Treasurer:
 - Nikki Wicks (motioned: Jenn H., Kim 2nd, all in favour)
- Recording Secretary:
 - Kim Richardson (motioned: Jenn H., Sarah 2nd, all in favour)
- COPACS:
 - no nomination
- Indigenous Rep:
 - no nomination
- Fun Lunch Coordinator:
 - Jen Gillespie (motioned: Kim, Jenn H 2nd, all in favour)
- Fun Lunch Facilitator:
 - no nomination
- Fundraising coordinators:
 - Shawna Lynch and Ashley McCartie (motioned: Jenn H, Julie 2nd, all in favor)
- Communications coordinator:
 - Alana Midlane (motioned: Jenn, Shawna 2nd, all in favour)
- Member at Large: (motioned: Jenn; Sarah 2nd, all in favour)
 - Kylie Madsen
 - Julie Madsen
 - Mya Kinnear
 - Michelle Costin
 - Amy Weisgerber
 - Lindsey Warren

Congratulations and thank you to all 23/24 PAC executives.

Thank you to Michelle Cooper for all your work over the past 5 years on Brentwood's PAC. You will be missed!

Budget Forecast 2023/2024

Proposed 2023/24

General account:

Revenue - estimates: \$12,650

- Misc income: \$3650
- Fun lunch income: \$4000
- Popcorn Day: \$700
- Fun day sales: \$500
- Halloween dance: \$1800
- Community Social: \$2000

Expenses - \$16,100:

- Misc PAC expenses (e.g. admin costs, bank charges ,etc): \$900
- School donations (e.g. eagle shirts, classroom allocations, Reflex math, etc): \$15,200

Year-end balance: -\$3450

Gaming Account:

Revenue:

- Gaming Grant: \$6300

Expenses:

- School Donations: \$6,275

Year end balance: \$25

- Motion to approve 2023/24 budget proposal: Michelle; Kylie 2nd, all in favour.

Adjournment

- Meeting adjourned at 8:06pm.