



## Brentwood Elementary PAC

Meeting Minutes  
January 30, 2024

### Opening

The meeting of the Brentwood Elementary PAC was called to order at 7:02 pm on January 30, 2024 by Jenn Hodgkinson. Welcome to everyone.

The Brentwood PAC would like to begin by acknowledging that we are fortunate to be having our meetings on the traditional territory of the WSANEC peoples. We are grateful to have the opportunity to meet, live, work and learn in this territory.

### Attendance

#### **PAC Executive:**

Jenn Hodgkinson – Co - President  
Jakki Papps – Co-president  
Vacant – Vice President  
Nikki Wicks – Treasurer  
Ashley McCartie – Event coordinator  
Shawna Lynch – Event coordinator  
Kim Richardson – Recording Secretary  
Mya Kinnear – Member At Large  
Madi Robinson – Member At Large  
Gabe Uncer - Communications Coordinator  
Amy Weisgerber – Member At Large

#### **Absent PAC Executive:**

Julie Madsen- Member At Large (stepping down)  
Michelle Costin – Fun Lunch Coordinator  
Madi Powell - Communications Coordinator  
Jen Gillespie- Fun Lunch Coordinator

#### **School Administration:**

Krista Warren – Vice Principal

#### **Other Guests:**

N/A

### Approval of Last Minutes & Tonight's Agenda

**Motion to approve November 2023 minutes – Nikki; 2<sup>nd</sup> Shawna L.**

All in favor

**Motion to approve agenda** - Jenn; 2<sup>nd</sup> Gabe

All in favor

**PASSED**

## School Administration Report

*Krista Warren*

- Parent engagement night: Scheduled for February 22, 2024, at Stelly's to discuss district strategic plan. Ms. Ko and Mrs. Warren will be present.
- Artist in Residence: Staff are interested in the idea of an elder in residence for a school-wide activity, if not possible, a story telling story workshop would be another option.
- SEAT – Saanich Equitable Access Team: Is looking at accessibility across the district.
- Please don't park in neighboring parking lots, especially during school concerts and activities, and for pick up and drop off. There is additional parking at the Central Saanich library.
- Lunch activities:
  - Mrs. Blackie has games day every Friday at lunch for K to Grade 3. Thank you, Mrs. Blackie.
  - Mrs. Brown is doing clay club. Thank you, Mrs. Brown.
  - Basketball intramurals with jamboree right before spring break at Bayside
- Extracurricular: Swim club is ongoing, with a jamboree at Commonwealth in March.

## COPACS Report

*Vacant (Jenn reported out)*

- February 3<sup>rd</sup> – Nature-based education open house at Cordova Bay elementary, families are welcome, from 10am-2pm.
- BCCPAC Town Hall Mtg, Feb 27. Details can be found on BCCPAC website

## Treasurer Report

*Nikki Wicks*

**General Account: \$8351.47 (6 outstanding cheques to be cashed – \$480.67 plus Jan sushi)**

- Revenue: Colibri - \$159
- Revenue: Coop refund – \$220.48

**Gaming Account: \$7008 balance**

- Field trip allotment is \$12/student = \$4344 to be paid to the school

## Discussion

- Athletics will be funded by the school district this year.
- Action: Nikki to follow up with admin on if there still interest in Reflex math as the bill (\$2200) is coming due.
- Necessary purchases if there are excess gaming funds: more outdoor sporting goods.

## Fundraising

- Spring Flower fundraiser will go ahead. Julie is organizing.
- Purdy's fundraiser is open and will be posted again on social media.
- Movie Night is February 16<sup>th</sup>
  - Movie: Ice Age – Melt Down
  - Additional volunteers are required.
  - Entry is by donation.
  - Concession will be available (popcorn and candy bags)
- PAC Social:
  - Looking for a revised date, possibly sometime in April.
- Spirit Wear:
  - The store will open April 29 and close in early May 24<sup>th</sup>.

## Communication Update

- Gabe will post upcoming events on social media (Parent Engagement Night; Movie Night, etc).
- Will look at adding a budget for the communications for next year.

## Continued Topics of Discussion (from last meeting)

- School Supply Wrap-Up:
  - Feedback was generally positive, although not unanimous. Jenn will meet with folks with feedback.
  - Balance owing is \$4100 due to unpaid orders, some of which will be offset through affordability fund or families that make payment.
- Candy Cane Wrap Up:
  - Jen to write a thank you card to Politano's.
  - Thank you to Mya for organizing the candy canes.
- Fun Lunch:
  - High Five Chicken – This will likely be an option for March Fun lunch.

- Artist in Residence:
  - Staff are interested in the idea of an elder in residence for a school-wide activity, if not a story telling story workshop would be another option.
  - \$1000 is allocated in the budget to support.

## **New Business**

- Accessibility for future PAC meetings:
  - Jenn to see if we can access the school district TEAMS account.

Meeting adjourned at 8:34 pm.

Next meeting – Feb 27, 2024, In person, Room 110.