



Brentwood Elementary PAC

Meeting Minutes
October 24, 2023

Opening

The meeting of the Brentwood Elementary PAC was called to order at 7:02 pm on October 24, 2023 by Jakki Papps. Welcome to everyone.

The Brentwood PAC would like to begin by acknowledging that we are fortunate to be having our meetings on the traditional territory of the WSANEC peoples. We are grateful to have the opportunity to meet, live, work and learn in this territory.

Attendance

PAC Executive:

Jenn Hodgkinson – Co - President
Jakki Papps – Co-president
Kevin Canning – Vice President
Nikki Wicks – Treasurer
Jen Gillespie- Fun Lunch Coordinator
Michelle Costin – Fun Lunch Coordinator
Ashley McCartie – Event coordinator
Shawna Lynch – Event coordinator
Alana Midlaine – Communications Coordinator
Julie Madsen- Member At Large
Kim Richardson – Recording Secretary
Amy Weisgerber – Member At Large
Mya Kinnear – Member At Large

Absent PAC Executive:

Madi Robinson – Member At Large

School Administration:

Anita Ko – Principal

Krista Warren – Vice Principal

Other Guests:

Gabe Uncer - Parent
Nik Pantizis – Parent
Madi Powell - Parent

Approval of Last Minutes & Tonight's Agenda

Motion to approve May 2023 AGM minutes – Jenn G; 2nd Jennifer H.
All in favor

Motion to approve agenda - Jenn; 2nd Shawna
All in favor

PASSED

School Administration Report

Anita Ko and Krista Warren

Social Emotional Learning is a focus area for staff this year. Students will be learning strategies to strengthen Resilience and Perseverance to support their learning. Stay tuned for student examples and some strategies to try at home. Here are some highlights around the school.

- ★ Halloween Road Safety talk: Thanks to our School Liaison Officer, Pat Bryant for speaking to the children about Halloween Road Safety
- ★ Earthquake Drill: We participated in the great shake out drill
- ★ A carved cedar canoe was gifted to Strongstart and Brentwood School by Curtis Henry
- ★ Kindergarten/Grade 1 Soccer mural is happening Friday at lunch
- ★ Grade 4/5 Soccer Practices on Monday and Wednesday at lunch
- ★ Choir is practicing on Tuesday at lunch for a performance for Remembrance Day Ceremony UPCOMING
- ★ Oct 31 Wear Orange and Black/ Costumes/ Eagle Shirt If you choose to send your child in a costume, please be mindful of the appropriateness for school and our younger students. No weapons, avoid bringing accessories or masks, so these items are not lost or broken for the evening.
- ★ Remembrance Day Assembly Our Remembrance Day Assembly will take place on Indigenous Veterans Day, Nov 8 at 10:00.

COPACS Report

Kevin Canning

- No COPACS update. Next meeting is October 26th

Indigenous Representative Report

Vacant

- Alana followed up with Tina Savea to better understand how to create a meaningful space.
- Jakki – put motions forward to review the role (Gabe 1st; Michelle 2nd; all in favour)

Treasurer Report

Nikki Wicks

General Account: \$8170

- \$11,000.00 of the general account is a term that came due on July 8
- 11k term usually goes into a 1-year annual term deposit rates at Island Savings
 - 1 Yr nonredeemable @ 5.5% would be \$605 interest.
 - 1 yr redeemable after 30 days @ 3.1% would be \$341 interest.
- Suggest the nonredeemable @ 5.5 % as the 11k needs to be separate for Carol Burns Scholarship Fund

Motion to approve term deposit in 1yr nonredeemable at 5.5%: Jen G; 2nd by Kevin

All in favor

PASSED

- Donations to Forgotten Lunch, for October - \$263. Thank you Brentwood families!

Gaming Account: \$6960 balance

Discussion

- Teachers are allocated \$200/each classroom from PAC accounts.
- Discussion regarding increased spending for PAC events, hold on this motion until after the Halloween dance. Motion to discussion next month. Madi 1st; Shawna 2nd, all in favour.

Continued Topics of Discussion (from last meeting)

PAC Constitution and Bylaws-

- Overview of the role of the PAC (Jakki).
- Fun lunch / Popcorn days (Jen G).
 - There is enough popcorn for one to two more months, then it needs to be ordered. Nikki to place order beginning of December.
 - For managing day-of helpers, Michelle will track who is needed for each role.
 - Exploring other fun lunch options: Adriana's – quesadilla fun lunch; chicken strips, etc

New Business

- Halloween Dance (Ashley)
 - o Anita – Recommends closing the playground because of darkness, and will include a note in the monthly newsletter.
 - o Parents are required to stay with their kids, supervision is not provided.
 - o Two concessions will be available, a selfie station, craft stations and sound system.
 - o Alana to do social media post indicating entry is by donations and cash only
- Eagle Shirts (Jenn)
 - o Discussion moved to November
- Call for Volunteers (Shawna)
 - o A posting went out for families to sign up for various volunteer activities
- PAC Coffee (Jakki)
 - o Postponed to November
- Communication Board (Jakki)
 - o We need to consistently communicate with parents, as this is a role of the PAC.
 - o A newsletter was proposed by Kevin, and support for printing it.
 - o Jakki proposed a communications committee to support this area. Motion to form a committee led by Jakki: Jenn G; Nikki 2nd. All in favour.
 - o Jakki will seek a business to support printing a newsletter to go home with every family.
 - o Discussion of a QR code to send families to the new PAC website.
- Fundraising and events (Ashley/Shawna) (Christmas fundraiser, gift cards, spirit wear, Purdy's, Calibri, Mabel's labels)
 - o Purdy's is live – link needs to be shared with families.
 - o Calibri – a handout will be send home via backpacks.
 - o Pointsetta fundraiser – launches November 1st.
 - o Spirit wear – might be better in the spring.

Meeting adjourned at 8:40pm.

Next meeting – November 28, 2023 In person, PAC kitchen.